

Confirmed minutes from CHS P and C Association meeting 2018.2, held on Tuesday 3 April 2018 at 7:15pm, in the Staff Common Room

In Attendance: Srima McQuillan (Chair), Allison Fox (minute-taker), Bernard Babus, Angela Brothers, Janice Choy, Lisa Cohen, Mat Denny, Bernard Babus, Catherine Donnelly, Jenny Dunn, Joanna Graham, Helena Johnstone, Caroline Kostamo, Deb Lee, Ting Lim, Jane Merrett, Michelle Passmore, Angela Pearson, Amanda Petrides, Karthikow Ramalingam, Jenny Riseborough, Megan Salmon, Victoria Waller, Anna Warren, Tim Warren, Mary-Anne Webb and Margaret Wooldridge.

Apologies : Kathy Melky

The minutes are reported in the order of the agenda.

1. Welcome and apologies.

Srima McQuillan opened the meeting at 7:15pm and presented the acknowledgment to country and welcomed all attendees to the meeting.

Srima passed on Kathy Melky's apologies for being unable to attend and on behalf of the faculty paid tribute to the passing of Paul Fletcher a member of the P&C and parent community.

2. Minutes from previous meeting

Motion: *That the Minutes from the 13th February 2018 meeting be accepted as a true record.*

Approved by the Chair and entered into the minute book.

3. Business arising from the minutes of the previous meeting

3.1 Outstanding items from previous meetings

Responsibility	Actions	Status
Meeting 2017/6 (5.9.17)		
Jenny	Organise a Building Fund (Item 6.3)	Carried over
Meeting 2017/8 (5.12.17)		
Kathy	Seek clarification from the DoE whether a reduction of the School's power bills could lead to a reduction in the total School funding allocation. <i>Update 13/2</i> <i>No guarantees of future DoE funding model but policy currently being reviewed.</i>	Carried over
Elyse	Include a note on the P&C website and in the first 2018 newsletter to remind/ encourage parents to bring to the School their second hand uniform items. <i>Update 3/4</i> <i>Second hand uniform stall for mother's days event.</i>	Carried over

Meeting 2018/1 (13.02.18)		
Chair and A.Robson	Seek volunteers for Sports Coordinator. <i>Update 3/4</i> <i>Different roll, well supported now, still pending</i>	Carried over
Secretary	Eft for payment system for social evening on 20 th	completed

4. Standing items

4.1 Collection of membership fee

Noted as per agenda

4.2 Working with Children check

Noted as per agenda

5. Correspondence

Srima last week attended the NSW P&C Federation meeting and explained their role to advocate on our (P&C) behalf. They DoE have a \$3m matching fund which we may be able to take advantage. A great resource.

6. Reports

6.1 Principal's report

Jodi Arrow (Deputy) provided a report in Kathy's absence.

Jodi started by acknowledging the work that Paul did with the school, thanked him for his valuable contribution and passed on how much he would be missed.

Thanked the P&C for fundraising and social evening, staff enjoyed the social part and meeting parents.

Thanked the P&C for air-conditioning for the 4 classrooms, noting they will be installed during the school holidays and that when announced to the students, there were cheers heard throughout the school.

Informed the P&C that "Schoolbytes" is being used for fee collection via email. If fees for electives are not paid for, then students will need to move to electives with no additional fees. There has already been an improvement in collections since its implementation.

At the next P&C meeting, Kathy will present the 2020 strategic plan.

Senior Campus Update

Demolition has been completed and is on track for November 2018 handover.

School Working Bee

Jody asked for support from P&C.

6.2 President's report

Srima proposed working bee on Saturday, after discussion determined that it would be pushed until after school holidays. It was noted that the Council will provide native seedlings.

Srima thanked and noted the exceptional turn out of parents who attended the Innovation night about 3 weeks ago which was used to get ideas from the school community. The major points agreed on the night were:

1. #HeToo – getting dads involved
2. Diversity – encourage cultural diversity with events
3. #KidsToo – getting kids involved.
4. Have some fun with events
5. Getting more out of P&C meetings
6. Providing opportunities for the kids from parent community and skills
7. Build a community
8. Message to kids that we are here to support you in all of these initiatives.
9. Small events, big fundraiser, different sizes and different groups

Srima asked for volunteers for parent panels for the teacher merit selection. A note will go out to all parents to let Srima know if you are interested.

The P&C discussed the air-conditioning and the pros and cons for funding the solar panels.

Motion: That the P&C approve \$20,000 from their funds to be used for the air-conditioning.

Moved: Joanna Graham

Seconded: Angela Brothers

Solar panels

Further discussion regarding the solar panel funding continued. It was agreed that more information was required before the P&C would consider.

The questions from the P&C were:

- 1)How long before the government stops funding 50% of the capital cost?
- 2)What is the current electricity bill costs?
- 3)How many KW hours is the school using?

6.3 Treasurer's report

Jenny Riseborough reported that the Bank Balance as of April 3rd was \$91,901.93, including \$13,250 from the voluntary P&C donation from year 7 students.

Srima informed the P&C that years 8, 9 and 10 contributions will be invoiced next term.

6.4 Encouraging good study habits

Megan Salmon discussed the wellbeing feedback survey regarding helping kids with study skills and facilitated discussion on supporting children to be effective learners at home especially in consideration for the upcoming HSC. A recommended resource is www.studyskillshandbook.com.au

6.5 Mother's Day Event

Matt Denning provided an update on behalf of the 17-18 dads who met last week and talked about the concept for an annual Mother's Day event. Sit down brunch where mums are served meals by their children, community event with stalls and stands and entertainment (school band). Food & beverage, marketing to get people engaged, operations (logistics and entertainment), stall holders, sponsorship team.

Matt called for support with stall holders, events list for sponsorship packages, sponsorship agreement, getting the kids involved. Raffle ticket. It was agreed that it would be on Thursday 10th of May.

7. Governance

No item was discussed under this heading.

8. General business

8.1 Communication Sub-committee

No report

8.2 Community and Environment Sub-committee

No report tabled

8.3 Music Sub-committee

No report tabled

8.4 Social and fund-raising Sub-committee

It was discussed and agreed that the big fundraiser will be in Q3 or Q4 with potential options that will raise money and venues to be presented next meeting.

8.5 Sports Sub-committee

No report

8.6 Uniform Sub-committee

No report

8.7 Wellbeing Sub-committee

No report

9. Other business

There was no other business.

There being no other business, the meeting closed at 9:15pm.