

**CAMMERAYGAL HIGH SCHOOL
PARENTS AND CITIZENS ASSOCIATION**

Confirmed minutes from CHS P and C Association general meeting 2016.2, held on Tuesday 5 April 2016 at 7.00pm, in the CHS Performance Arts Theatre

Attendees: Elyse Sainty (President), Sarah Culhane (Vice-President), Victoria Waller (Vice-President), Anne-Lise Daniel (Secretary), Jenny Riseborough (Treasurer), Bernard Babus, Bridget Bobkowski, Angela Brothers, Joanna Graham, Annette Grundy, Kim Hurley, Helena Johnstone, Belinda Kent, Deborah Lee, Marge McInnes, Srima McQuillan, Kathy Melky (Principal), Amanda Petrides, Alison Robson, Anna Warren, Mary-Anne Webb, Jane Xia

In attendance: Pip Hicks for Item 9

Apologies: Jodi Arrow (Deputy Principal), Priscilla Feehelly,

The minutes are reported in the order of the agenda.

1. Welcome and apologies.

Elyse presented the acknowledgment to country and welcomed all attendees to the meeting. Apologies as listed above were noted.

2. Minutes from previous meeting

Motion: That the Minutes from the 1 March 2016 meeting be accepted as a true record.

Moved: Victoria Waller. Seconded: Belinda Kent

Carried.

3. Business arising from the minutes of the previous meeting

3.1 Outstanding items from previous meetings

Responsibility	Actions	Status
Meeting 2016/1 (1.3.16)		
Elyse/Kathy/ Alison	Clarify any remaining issues surrounding WWC checks (item 3.1)	Completed - Kathy provided the list of WWC registrations to Alison to follow-up and noted that improvements were still required to meet the Department's requirements.
Elyse /Kathy	Follow-up publicity of CHS achievements, eg. Dorothea Mackellar prize, with local print media (item 6.1)	Completed – Recent media coverage of the Premier's Reading Challenge in the Mosman Daily. Srima (Communication committee) will continue to maintain relationship with Mosman Daily and feed them news.
Kathy	Provide an update in respect of the	Moved to 1 st P&C meeting

	School Plan at the next P&C meeting (item 6.1)	Term 2
Elyse /Kathy	Discuss next steps to explore median strip barrier with Council (item 6.1)	Pending
Kathy	Arrange for Ms Hicks to attend the next P&C meeting to discuss school 'grade' sport and prospective trials for grade teams (item 7.3)	Completed – Ms Hick presented at the meeting (Item 9)
Paul	Survey parents about hat preferences (item 7.5)	Pending
Paul	Obtain "multi-purpose" brimmed hat options for boys and girls from Noone Imagewear (item 7.5)	Completed – See Item 8.5
Meeting 2015/6 (1.9.15)		
Kathy	<ul style="list-style-type: none"> Check whether it is possible for parents to get a statement showing all payments they have made through the School online payment system (Item 6.3) 	No longer relevant: payments are made directly into the P&C account
Meeting 2015/5 (4.8.15)		
Kathy	Check whether it will be possible to pay sports registration through the School online payment system (Item 6.3)	No longer relevant: payments are made directly into the P&C account

4. Standing items

4.1 Collection of membership fee

Anne-Lise reminded all attendees that, under rule 7 of the CHS P&C, a membership fee of \$1 (one dollar) was to be paid by members in order to have voting rights at the general and annual general meetings of the P&C. Paul further clarified that this was an annual fee.

4.2 Working with Children check

Addressed at 3.1 above.

5. Correspondence

No correspondence to be reported at the meeting.

6. Reports

6.1 Principal's report

Kathy reported on the following:

- Information letter about P&C prepared by the Office to be included in the information pack sent to the families starting during the year.
- School website: office staff working on keeping the website more up-to-date and dynamic. Kathy welcomed an offer that the P&C organise professional shots to replace/add to existing photos.
- Annual Report: Kathy has finalised the 2015 Annual report, a Department requirement. The report documents the School's achievements and progress. The report will be available on the school website just before the school holidays.

- Learning coach: each student has been asked to write about their learning goals and the support they would need to achieve them. Kathy was impressed by the quality of the report and how students engaged with the exercise.
- Speakers: students are encouraged to present a speech on a topic of their choice at the Friday assembly. The school is also inviting external speakers. The aim is to encourage critical thinking on a variety of topics.
- Leadership elections: four leadership groups: SRC, House Captains, School Justice Committee and Environment Committee, totalling 52 school leaders. Leadership Camp scheduled in Week 5, Term 2.
- Big thank you to the P&C for the Social Night.

6.2 President's report

Elyse reported on the following:

- The Wishlist at the Social Night raised \$4000 in donations. Elyse was following with donors and these would be acknowledged in various ways. Where sets of items were on the list, but not entirely funded, the P&C would look into providing additional funding.
- BBQ offered to students participating in the Running Club and Guitar club on Friday morning. Orders to be placed online the day before.
- Canteen: the quality and choice of food was an ongoing issue. Kathy advised that addressing this would be her priority next term and invited a P&C representative to join her when she meets with the Canteen provider.

6.3 Treasurer's report

Jenny reported on the following:

- Book balance as at 5 April stood at almost \$29,000 (twenty nine thousands dollars), with \$18,000 (eighteen thousands dollars) available to spend.
- A call for Year 8 contributions would be sent out in Term 2.
- Sports and Music committees had view access to the account: easier to manage payments.

7. Governance

7.1 Elections of sub-committees convenors

Following the resignation of Elyse Sainty as Convenor of the Music sub-committee, this position was declared vacant and opened for election. One nomination was received as follows:

Nominee: Bridget Bobkowski. Moved by: Anne-Lise Daniel. Seconded by: Alison Robson
Carried. Bridget Bobkowski was elected.

A nomination for the position of Convenor of the Communication sub-committee was vacant and declared opened for election. One nomination was received as follows:

Nominee: Srma McQuillan. Moved: Helena Johnstone. Seconded: Sarah Culhane.
Carried. Srma McQuillan was elected.

8. General business

8.1 Social Events and Fundraising Sub-committee

Belinda thanked all the parents who helped at the P&C Social Night, with special thanks to all the teachers who attended the event and to Jenny and Karl Riseborough who organised

the drinks. The event, while not designed to be a fundraising event, raised \$200 (two hundred dollars).

8.2 Sports Sub-committee

Alison reported on the following:

- **End of Term One**

Strong start to the school year this year with over 100 students participating in the various sports. Whilst the match results have been mixed, all children seem to be enjoying making new friends and for many students learning new skills.

- **Basketball**

All 5 teams are making good progress in their matches. We are very close to being able to form a second Year 8 basketball team in preparation for Competition Two which starts in July 2016. The girls on the waiting list have already started training. Love to find 1 or 2 more girls to make up the numbers.

Still struggling with getting a regular NSBA coach to run the boys' basketball coaching sessions. The sports sub-committee is working with the NSBA to see if they can get some continuity and also considering other options for next term.

Thanks to the generosity of some of the parents time the Sports Committee have also been able to run additional basketball 'drop in' sessions on a Saturday morning, this allows some of the students who don't have access to a basketball hoop to come in and practise their skills in an informal setting. All parent volunteers have provided working with children check information.

- **Tennis**

The Sports Committee is now taking expressions of interest for term 2 tennis. Parents of students who would like to participate should contact the P&C as soon as possible as they are in the process of finalising numbers.

- **Soccer**

All the school soccer teams played their first matches this weekend and had a lot of fun. The Sports Committee would still like to get a couple more players for each of the teams: Boys Year 7, Boys Year 8 and Girls Year 7 and 8.

- **Outstanding fees**

All outstanding fees have now been paid. The Sports Committee now has a treasurer, Belinda Bannister, who has kindly offered to assist with monitoring and chasing payments as they come in.

- **School holiday basketball camp**

There are 3 school holiday basketball camps and 2 futsal camps organised for the school holidays (numbers permitting).

- **All weather court**

The Sports Committee has received several complaints about the surface of the all weather court, particularly first thing in the morning for basketball training and also whenever it has been raining overnight or earlier in the day. Several of the students have fallen and the coaches have to adjust their training to avoid further injuries.

The reality is this court isn't an all weather court and the committee would like to know what if anything can be done about it before someone incurs a serious injury.

Actions:

- Alison to provide Kathy with a short report courts issue, including specific cases or injuries or near misses
- Kathy to raise the court issue with the Department

8.3 Communication Sub-committee

Srima presented her strategy to encourage more families to provide their contact details.

8.4 Uniform Sub-committee

Paul presented various options of wide-brimmed and bucket hats, with prices ranging from \$20 to \$50, and sought feedback from the parents present at the meeting. The following points were discussed:

- The hat model should be suitable to play sports.
- The hat would not be a compulsory element of the school uniform.
- The options presented did not really fit with the rest of the uniform (shirt, tie, etc) and will 'dress down' the look.
- Straw hat for girls: could be looked into again as there are more girls attending the school.

Paul also reported on the following:

- Long sleeve shirts for both boys and girls would be available after the school holidays.
- Looking at options for a rain coat/jacket. Request from parents that the item be light so as not to add to the weight of the school bag.
- Second-hand uniform box and lost property rack in the office.

A couple of parents raised the issue of the sports bag being more of a library bag than sports bag, and of being of poor quality. Elyse suggested that the bag be removed from the Uniform list.

Actions:

- Paul to attend the SRC meeting on Thursday 7 April to get students' feedback on hat preferences and decide whether follow-up with families, through a survey, is still required.

8.5 Music Sub-committee

Bridget reported that she met with Anthony McGirr on Thursday 7/4/2016 to discuss logistics related to all the music ensembles including:

- P&C-run music calendar for remainder of year (performances at school, out of school, performances students can attend);
- Finances for P&C-run music including paying percussion and band directors and making sure all music ensemble contributions are up to date;
- Preferred method for obtaining the items bought on the wish list;
- Clarifying rest of uniform (pants, shoes) for music ensembles.

8.6 Community and Environment Sub-committee

Anna reported on that the Committee was pursuing a number of grant applications (e.g. for the kitchen garden on rooftop), liaising with the North Sydney Council to engage with a local aboriginal artist to create an artwork with the students for the School and discussing opportunities for the music ensembles to play at local venues (e.g. Mater).

Anna raised the issue of pollution from the highway into the lunch area. Suggestions were made to plant bushes to act as a natural screen.

Kathy advised that a recycling bin for plastics had been purchased by the School.

Actions:

- Anna to write a short report to Kathy about the issue of pollution on the lunch area.
- Kathy to raise the issue of pollution on the lunch area with the Department.

9. Presentation by Pip Hicks: School sports

Pip provided the committee with an overview of the various sports offered through the School, distinguishing between the three types of sports students can engage with at School:

- School sports: Wednesday afternoon from 12:40pm to 2:40pm. Includes Grade Sport.
- PDHP practical classes: during school hours. Day/time vary depending on when PDHP is scheduled for each class.
- Extra-curricular sport: organised by the P&C Sports committee. Always outside school hours. May be on school grounds or outside school.

In Terms 2 and 3, students will have the opportunity to participate in Grade Sport. Games will be played on the Northern Beaches and students will travel by bus to the games. 80 students have expressed interest in Grade Sports and try-outs have been organised to select students. Behaviour as much as ability will be considered when selecting students. Teams will combine Year 7 and Year 8 students and various levels of abilities.

In Terms 2 and 3, students participating in non-Grade Sports will be engaged in the same sports over the two terms, giving them time to build their skills.

In Term 4, there will be no Grade Sports and the same sports as in Term 1 will be offered.

The Committee discussed the following points:

- The possibility, next year, to register and pay online for School sports.
- How to better communicate to families the differences between School sports and sports run by the P&C.

There being no other business, the meeting closed at 9:00pm.

Remaining meeting dates for 2016 (First Tuesday of the month during school term)

Term 2 (27 April - 1 July): 3 May; 7 June

Term 3 (19 July - 23 September): 2 August; 6 September

Term 4 (10 October - 16 December): 8 November; 6 December (AGM)