

Confirmed minutes from CHS P and C Association meeting 2018.5, held on Tuesday 4th September 2018 at 7:15pm, in the Staff Common Room

In Attendance: Srima McQuillan (Chair), Allison Fox (minute-taker), Angela Brothers, Janice Choy, Lisa Cohen, Sarah Culhane, Anne-Lise Daniel, Joanna Graham, Belinda Kent, Jean-Pierre Le Loc'h, Jane Merrett, Hang Nguyen, Alison Robson, Megan Salmon, Victoria Waller, Anna Warren and Susanna Westling.

Apologies : Elyse Sainty

The minutes are reported in the order of the agenda.

1. Welcome and apologies.

Srima McQuillan opened the meeting at 7:15pm with the acknowledgment to country and then welcomed attendees to the meeting.

2. Minutes from previous meeting

Motion: that the Minutes from the 3rd of July 2018 meeting be accepted as a true record.

Moved: Victoria Waller

Seconded: Belinda Kent

3. Business arising from the minutes of the previous meeting

3.1 Outstanding items from previous meetings

Responsibility	Actions	Status
Meeting 2017/6 (5.9.17)		
Jenny	Organise a Building Fund (Item 6.3) Update: The building fund will be ready to launch next term.	Carried over

4. Standing items

4.1 Collection of membership fee

Srima welcomed Hang Nguyen, new member to the P&C.

4.2 Working with Children check

Noted as per agenda.

4.3 Correspondence

No correspondence of note.

4.3 Governance

N/A

5. MOTIONS (for decision)

5.1 Funding for irrigation of school gardens

The gardens and plants around the school are not being regularly watered. In consultation with Peter Barraclough the community and environment subcommittee requests funds for the supply of garden irrigation system across the school. A small working bee will be organised to assist with the installation and keep costs down.

Motion: *The P&C approve up to \$500 for the supply of an irrigation system, with the community & environment subcommittee to coordinate the installation.*

Moved: *Susanna Westling*

Seconded: *Anne-Lise Daniel*

6. Reports

6.1 Principal's report

Kathy informed the P&C that after consultation with all stakeholders including the Department, students, faculty and parents that a one school, two campuses with juniors (7-9 remaining at Pacific Hwy campus) and seniors (10-12) moving to new campus Term 1 2019 has been confirmed. Most of the teaching staff will stay on a single campus for the whole year.

The building of the senior campus continues, and the internals are scheduled to be ready for Term 1, 2019. It is unlikely that the hall will be ready on time.

Kathy thanked the P&C for the wellbeing week, sharing lots of positive feedback from parents, especially tomorrow man.

6.2 President's report

With the school's expansion, there are 22 open positions. In consultation with the executive committee it was decided that full panels which included parents would slow the process down. The parents who have nominated to be on the panels will participate in the selection process of executive teacher selection.

6.3 Treasurer's report

The treasurer's report at attached, appendix 1

The school has yet to transfer P&C fees, Jenny will follow up the school with the appropriate documentation to assist with payment (action).

7. Sub-committee

The Social Committee reported that over 120 tickets have been sold so far for the father's day breakfast. Volunteers are still required.

The Trivia night marketing will commence after the father's day breakfast. It is being held on October 20th with a Spanish fiesta theme. Volunteers are still required and information will be sent out later this week.

8. Other business

Orientation is on December 4th this year. Uniform will no longer be sold at orientation due to the delays and space constrictions.

There being no other business, the meeting closed at 8.04pm.