
Approved minutes from CHS P and C Association meeting 2019.04, held on Tuesday 02 July 2019 at 6:45pm, at the CHS Junior Campus in the Staff Common room

In Attendance: Srima McQuillan (Chair), Allison Fox (minute-taker), Brinda Balki, Bridget Bobowski, John Bonsor, Andrew Boyce, Laurens Libeton, Kathy Melky, Kara Moeller, Angela Pearson, Megan Salmon, Maree Shakeshaft, Anna Warren and Susanna Westling.

The minutes are reported in the order of the agenda.

1. Welcome and apologies.

Srima McQuillan opened the meeting at 6:45pm noting a quorum was present and welcomed members and visitors to the meeting.

2. Minutes from previous meeting

Motion: that the Minutes from the 4th of June 2019 meeting be accepted as a true record.

Moved: Susanna Westling

Carried: Angela Pearson

3. Business arising from the minutes of the previous meeting

Resp.	Actions	Status
Meeting 2019.2 (02-Apr-19)		
Srima	Term 2, reminder for P&C contribution payment.	In progress
Meeting 2019.3 (04-Jun-19)		
Srima	Seek volunteer for New Sport Start-up Coordinator from the parent community.	In progress
Executive Committee	Review P&C contribution fees and propose new structure for 2020 considering ease of administration and table at AGM for approval.	Will be tabled in Term 4
Social Subcommittee	Call for volunteers for Trivia Night committee.	Completed
Jo Graham	Obtain pricing for smaller backpack with bottle holder	In progress
Treasurer	Obtain quote for audit	\$500 - \$1000 for annual audit.

4. Correspondence

No correspondence reported.

5. Reports

5.1 Principal's Report

Kathy reported on the near complete second term, reports have gone out and parent Teacher interviews had commenced and were still in progress.

The Junior SRC talent fest took place this week and was a wonderful success. It connected the students and there was a show of support from students towards the acts.

Ms Stephanie Wagner is moving to Cairns for family reasons and will be leaving CHS at the end of this term. Ms Marlen Ghalloub will be relieving head teacher of Maths while a replacement is recruited.

Kathy reported the building of the hall was in its final stages and asked the P&C to consider supporting the fit out of audio-visual equipment at approx. \$90,000.

Early in Term 3, year 10 parent teacher interviews and mandatory attendance for students and parents regarding subject selection for Year 11. Year 8 will be selecting their Year 9 subjects in week 5.

5.2 President's report

Srima reported there was still no volunteers for the trivia night or the new sports coordinator. Srima asked the P&C for ideas to encourage more volunteers to come forward to support initiatives especially in relation to Sport. Without parents volunteering to support current programs there will need to be a reduction in the programs offered to students.

There are 2-3 teaching positions coming up and any parents interested in being on the panel should contact Srima.

5.3 Treasurer's report

Angela tabled the June P&L and balance sheet reports. Angela reported that the School Administrator is currently on leave and the P&C invoiced funds would be followed up again next term.

Angela is currently working on preparing the 2018 accounts for audit, once complete will organise for prior year audits to be completed.

5.4 Subcommittee report

Wellbeing subcommittee reported the upcoming Paul Dillon workshops will be held in the senior campus in October this year. It will be targeted at parents of senior kids but open to all parents.

6. General Business

6.1 Junior SRC Funding Request

The junior SRC presented the funding requests as tabled.

Motion: The P&C approve funding up to \$710 for an SRC led movie night.

Moved: Susanna Westling

Carried: Angela Pearson

Motion: The P&C approve funding up to \$580 for an SRC led trivia night.

Moved: Anna Warren

Carried: Bridget Bobowski

Motion: The P&C approve \$150 for gift vouchers as prizes for the SRC led Talent Quest.

Moved: Anna Warren

Carried: Brinda Balki

6.2 Upcoming social events

- **Year 7 Parents Night out**, will be at the union hotel on Tuesday August 6th.
- **Father's Day breakfast** will be on Thursday 29th August and hosted at the senior campus.
- **Annual trivia Night** will be Saturday 26th October with a Halloween theme. More volunteers are required for the organising committee.
- **Mum's Night** out, date TBC at Cork&Canvas in Crows Nest, up to 38 people @ \$50 per head paint and beverage.
- **Dad's Night** out, date TBC

The next meeting will be at Junior Campus, in the Staff Common room on Tuesday August 6th at 6:45pm.

There being no other business, the meeting closed at 8:04pm.