

**CAMMERAYGAL HIGH SCHOOL
PARENTS AND CITIZENS ASSOCIATION**

Approved minutes from CHS P and C Association general meeting 2017.2, held on Tuesday 4 April 2017 at 7:15pm, in the Staff Common Room

Attendees: Sarah Culhane (Vice-President - Chair), Victoria Waller (Vice-President), Anne-Lise Daniel (Secretary), Jenny Riseborough (Treasurer), Angela Bothers, Naina Gupta, Kathy Melky (Principal), Jodi Arrow (Deputy Principal), Belinda Kent, Julie-Anne Lacko, Marge McInnes, Srima McQuillan, Michele Passmore, Alison Robson, Megan Salmon, Anna Warren

Apologies: M. Braslin; K. Braslin, E. Sainty

The minutes are reported in the order of the agenda.

1. Welcome and apologies.

Sarah presented the acknowledgment to country and welcomed all attendees to the meeting. Apologies were received as listed above.

2. Minutes from previous meeting

The minutes from the previous were not ready for approval.

3. Business arising from the minutes of the previous meeting

3.1 Outstanding items from previous meetings

Due to the absence of minutes, this item could not be considered.

4. Standing items

4.1 Collection of membership fee

As per agenda.

4.2 Working with Children check

As per agenda.

5. Correspondence

[NSW P&C Federation bulletins and journals](#)

6. Reports

6.1 Principal's report

Kathy reported on the following:

- Senior Campus: Information about project was available on the School website. The Project team members will be at the School on 6 April, and in other community areas (Crowns Nest, Neutral Bay) to talk about the project and hand out pamphlets.
- Rooftop court: completed. Grand opening scheduled for next term.
- Court surface: the Department conceded that there was an issue with the surface and that it would be replaced, although no timeframe had been provided. Kathy was seeking input from parents and the Sports sub-committee about the type of surfaces that could be used.

- “Shave for a cure” event: \$21,000 (twenty one thousand dollars) have been raised through the School community.
- School captains: call for nominations had been sent and a meeting had been held with the students who have shown interest in the positions. Each nominee (11) will give a speech at the Leadership Assembly in week 1 of term 2, with the election to be held at the end of that week.
- Submission of school work: a note would be included in the Newsletter to remind Year 9 students (and their parents) that school work must be submitted on time. It is important that students maintain good habits as completion of school was recorded on the ROSA.

6.2 President’s report

No report.

6.3 Treasurer’s report

As circulated.

Kathy thanked the parents and P&C for the generous donations at the Social Night.

7. Governance

There was no business under this item.

8. General business

8.1 Communication Sub-committee

No report.

8.2 Community and Environment Sub-committee

The Sub-Committee will be seeking input from the parents and students about organisations in the local area where the students could contribute (e.g. Meal on Wheels).

The Sub-Committee was also seeking input from the School about their needs. Kathy advised that the best contact would be Jenny Perry, the Librarian.

Kathy agreed to the suggestion that a notice board be set up in the Library to advertise grants, opportunities, etc. to students, given them the opportunity to express their interest in participating.

8.3 Music Sub-committee

No report.

8.4 Social and fund-raising Sub-committee

A bake sale will be held on 8 April, for Election Day. Parents were invited to provide cakes.

8.5 Sports Sub-committee

Alison reported on the following:

- The Netball team played their first game, and won.
- Basketball training will be organised during the school holidays.

8.6 Uniform Sub-committee

No report.

Kathy confirmed that there was no official school raincoat. Students were free to wear any raincoat on the way to and from school, but were expected to take it off at school.

8.7 Wellbeing Sub-committee

The Sub-Committee will organise a survey to collect ideas from the School community about the various activities the P&C should develop/support.

Action: All sub-Committee convenors to send a list of questions they would like to be included in the survey. Deadline: before the end of the school holidays.

9. Presentation by school staff

Mary Buchanan presented the school sports program

- CHS is a really sporty school
- Year 9 graded sports: netball, soccer (girls and boys), basketball (girls and boys) are offered this year. The school has negotiated free access to Council's sports fields (Manly, Tunks Park). Hopping to offer volleyball and touch football next year.
- Year 7: netball, touch football and soccer are offered.
- New sports in winter season: fencing and archery. Looking at sailing, paddle boarding, etc. for summer.
- Sports carnivals: cross-country in first week of term 2. Athletics in week 4 of term 2.
- Gifted and talented students sports program: the aim of the program would be to identify students who achieve in sports outside the school and offer a mentoring program at school including information n about nutrition, sport psychology etc.

Pip Hicks presented the school's wellbeing program

- Pip is now the Wellbeing coordinator, Learning Support and Year 7 Coordinator
- School Wellbeing framework is being drafted, based on the [Department of Education Wellbeing Framework](#)
- The Wellbeing program is distinct from the school welfare program. The later deals with individual issues as they arise, while the former is a pro-active approach designed to prevent issues.
- The program will take a whole school approach to wellbeing as well as target particular groups of students.
- Pip sought feedback about activities that could be organised in collaboration with the parents and it was agreed that she would meet with the Wellbeing sub-committee to discuss.

10. Other business

Duke of Edinburgh program

There being no other business, the meeting closed at 7:40pm.

Meeting dates for 2017 (First Tuesday of the month during school term)

Term 2 (26 April – 30 June): 2 May; 6 June

Term 3 (18 July - 22 September): 1 August; 5 September

Term 4 (9 October - 15 December): 7 November; 5 December (AGM)