

**CAMMERAYGAL HIGH SCHOOL
PARENTS AND CITIZENS ASSOCIATION**

Approved minutes from CHS P and C Association general meeting 2017.3, held on Tuesday 2 May 2017 at 7:15pm, in the Staff Common Room

Attendees: Elyse Sainty (President – Chair), Sarah Culhane (Vice-President), Victoria Waller (Vice-President), Jenny Riseborough (Treasurer), Kathy Melky (Principal), Sharon Sands (Director Public Schools, Department of Education), Moira Nolan, Jodie Arrow, Belinda Kent, Kirsty Millanta, Deanne Dority, Helena Johnstone, George Petrides, Helen Lewis, Nicki Harris, Swantje Lorrimer, Alison Robson, Antje Robinson, Julie-Anne Lacko, Bernard Babus, Phillip Ryan, Janice Choy, Libby Ling, Jo Graham, Anna Warren, Yael Higer, Sarah Dobbins, Nathan Brown, Ian MacPherson, Annette Grundy, Rowan Brown, Srima McQuillan, Jennifer Harkins, Megan Salmon, Bianca Lopes, Kim Hurley, Anthony Quinn, David Astride, Bridget Bobkowski, Julie Nearhos

Apologies: A.Daniel, P.Fletcher

1. Welcome and apologies

Elyse presented the acknowledgement to country and welcomed all attendees to the meeting. Apologies were received as listed above.

2. Minutes from previous meeting

The minutes from the previous meeting were approved by Vicky Waller and seconded by Michelle.

3. Business Arising

Subcommittee survey to Parents re: P&C – Well Being Committee has circulated a draft survey to committee for review.

3.1 Outstanding items from previous meeting

No items outstanding

4. Report on incident

Kathy Melky discussed the incident arising at school the previous week:

- Kathy acknowledged the thought and feelings of all the parents in the school community and assured everyone that their priority is the safety of the children.
- She has advised that due to issues including privacy and police investigation that she is unable to discuss all issues (she can't discuss narrative which could influence police discussion).
- Children were addressed on Monday, and year 7's again on Tuesday. Teachers and admin staff were also talked to as they were also affected by what happened.
- Support and counselling have been offered to everyone. Stressed it is now important to get the school back into routine, normalise the children's routine.
- KM and teachers have visited the child and his parents in hospital. They are gracious and thankful for the support they are receiving from the school community.

Update from Sharon Sands on the incident:

- Sharon advised that this is a rare event, and very difficult to predict or prevent.
- She reinforced that the well being of all students was the Department's number one priority.
- Congratulated Jodi Arrow and staff for managing the incident and applying first aid immediately. The actions and care shown by teachers were a testament to the school.

- In the event of a critical incident the result is automatic suspension. She advised parents that all processes and procedures to be followed in such an event are listed on Department website.
- Kathy is following all protocols as per their guidelines.
- Assured everyone that there is a team working behind the scenes.
- Guaranteed us that their priority is the wellness of our children.
- Sharon asked the school community to be supportive of the department and the school and suggested that the sooner we help our children (and ourselves) to move past rumours and get back to routine the better things will be for them.

All parents were advised that if they thought their children required extra support or counselling to use the resources that the school and department offered.

Questions were taken from the floor and answered by Kathy Melky and Sharon Sands.

Discussion closed with Elyse Sainty thanking Sharon and Kathy and all the parents for sharing their views and for the respectful conversation that took place.

5. Update on Senior Campus Plans

Sharon Sands provided an update as follows:

- Consultations are taking place.
- Project Review Group will review once feedback is received and surveys are done.
- Funding and sign off are as per Educational Facilities Guidelines (EFSG).
- She won't sign off on anything that does not fit our requirements including fully functional hall/theatre/sports centre.

Srima McQuillan (P&C representative on PRG) made additional comments:

- Impressed by designs so far, lots of creativity in the designs, designed for the future. Key issue has been the hall and the need to optimise recreational areas.
- Suggestion that we tie in with other pools of money to increase spend, e.g. P&C funds, council contributions (Sharon advised we would need to talk to Cameron Lang, the project manager).

Parents are encouraged to go to the consultation meetings and complete the online survey.

P&C need to start thinking of fundraising opportunities to fill in gaps in funding, need to be thinking ahead.

6. Reports

6.1 Principals Report

No detailed report handed in. Kathy spoke and advised:

- Kathy reminded everyone that the Cross Country was on Friday.
- They are in the process of electing school captains. Nominees in Year 9 gave outstanding speeches at assembly. Online voting process will take place, year 7-9 students, teachers and admin staff. Hope to give results at assembly on Thursday. Captains/Vice Captains will remain through to end of year 10.
- Debating comp starts next week.

6.2 Presidents Report

No report.

6.3 Treasurers Report

As circulated. Had \$65,000 now \$61,000 (sports coaching). More funds will come out as we pay for Wishlist items.

6.4 Communications Sub-Committee

No report submitted, however they now have two volunteers that are going to look after the P&C website.

Elyse suggested getting some positive stories about the school into local media

6.5 Community and Environment Sub-Committee

No written report. Michelle Passmore (?) advised that:

- She works for the Department of Health and is working on increasing our presence in the community. Is meeting with Royal North Shore Hospital to explore the potential of students doing community service there.
- Kathy Melky said there would also be a possibility to tie this in with the Duke of Edinburgh Awards.

6.6 Music Committee

No written report submitted, however noted music teacher, Kate is being proactive with feeder schools.

***Action:** We no longer have a timpani as it was on loan from Chatswood High. Sharon Sands has advised committee to come to her first as she might have access to one.*

6.7 Social Committee

No written report. Belinda reported that:

- Approx. \$1122 was raised from the Bake Sale on By-Election Day. Thank you to everyone that contributed and helped out on the day.
- Looking for ideas for a parents/children social event this term. Walk//hike suggested

6.8 Sports Committee

No written report. Alison reported that:

- Urgently need year 7 girls to join the soccer team if anyone has a child interested.
- Also looking for a few more year 8 girls for basketball ball team for next term.

6.9 Uniform Committee

No report.

Discussion took place on 2nd hand clothing store. Suggestion the children could run it. Would need to call out for volunteers to help children set-up a business model. Kathy would need to see if there was a space at school that could be used for this. Other suggestion is St Vinnies would be happy to give us a space in their shop to use for our 2nd hand shop.

***Action for next meeting:** Discuss further second hand uniform shop.*

6.10 Wellbeing Committee

No written report. Megan Salmon reported that:

- They are currently talking to the school about aligning wellness with their wellness program.

- A draft has been issued and is circulating for feedback (Parents P&C Survey)

Action: *re-circulate survey for feedback. Everyone to respond with feedback.*

Other Business

Action: *Elyse to circulate all email addresses and log-in details as Sub committees need to be checking these regularly.*

Elyse closed meeting by thanking everyone for coming and Stuart Madgwick for putting signage out.

There being no other business the meeting closed at 8.50pm.