

**CAMMERAYGAL HIGH SCHOOL  
PARENTS AND CITIZENS ASSOCIATION**

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**Approved minutes from CHS P and C Association general meeting 2017.5, held on Tuesday 1 August 2017 at 7:15pm, in the Staff Common Room**

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**Attendees:** Elyse Sainty (President), Sarah Culhane (Vice-President - Chair), Anne-Lise Daniel (Secretary), Jenny Riseborough (Treasurer), Jodi Arrow (Deputy Principal), David Astridge, Bernard Babus, Bridget Bobkowski, Paul Fletcher, Joanna Graham, Russell Jeffrey, Belinda Kent, Julie-Anne Lacko, Bianca Lopes, Srma McQuillan, Kathy Melky (Principal), Michele Passmore, Alison Robson, Anna Warren

**Apologies :** V. Waller

The minutes are reported in the order of the agenda.

**1. Welcome and apologies.**

Elyse presented the acknowledgment to country and welcomed all attendees to the meeting. Apologies were received as listed above.

**2. Minutes from previous meeting**

*Motion: That the Minutes from the 6 June 2017 meeting be accepted as a true record.*

*Moved: Belinda Kent. Seconded: Alison Robson.*

**Carried.**

**3. Business arising from the minutes of the previous meeting**

**3.1 Outstanding items from previous meetings**

<b>Responsibility</b>	<b>Action</b>	<b>Status</b>
<b>Meeting 2017/4 (6.6.17)</b>		
Secretary	Include Second-hand unfirm shop on agenda for discussion at the June meeting	Completed
Elyse and Kathy	Discuss a collaborative approach to collect school and P&C contributions in 2018 (item 6.2)	Pending
Kathy/Jodi	Ask Ms Perry to provide a regular report to the sub-committee on the various activities undertaken within the school about community and environment (Item 8.2)	Completed

**4. Standing items**

**4.1 Collection of membership fee**

As per agenda.

**4.2 Working with Children check**

As per agenda.

**5. Correspondence**

[NSW P&C Federation bulletins and journals](#)

## **6. Reports**

### **6.1 Principal's report**

Kathy reported on the following:

- Voluntary school contribution: contribution set at \$740 (seven hundred and forty dollars). This was in line with contributions for similar schools in the area. Invoices had been sent to all families at the end of the second term. A new invoicing system was being implemented, making it easier to generate. In the future, invoices will only be sent to families if payments are due. Kathy asked that the P&C supports the school by spreading the word about the benefits to the students of paying the voluntary school contribution as the money was spent on extra-curricular activities not otherwise funded by the Department of Education.
- New emailing system to communicate with family about attendance.
- Students and teachers from Coonamble were currently visiting the school.
- Upcoming information night for Year 8 subject selection.
- Upcoming Year 7 Parents Teachers' Night
- 31 August: Arts Soiree
- Year 9 Camp: 13 to 15 November at the Great Aussie Bush Camp. Activities will focus on the curriculum and learning.
- The teaching team will start focusing on planning for Stage 6 Curriculum, with the objective to offer as much choice as possible to students.

### **6.2 President's report**

Elyse reported on the following:

- Senior Campus:
  - Many parents wrote to the local and state politicians to raise their concerns over the proposed plan for the senior campus. Those politicians referred the matter to the local member, Felicity Wilson. No further communication from Ms Wilson had been received to date.
  - At its last meeting, the North Sydney Council supported the P&C's argument that the development of the new senior campus was an opportunity to add much-needed extra space for sporting facilities and passed a resolution to approach the Department of Education to negotiate amendments to the proposed plans.
  - Residents had been notified that the Development Approval proposal was available for comments.
  - The P&C will prepare templates of letters listing the potential points of objection to the proposal. These will be made available to CHS families to submit to the North Sydney Council by 18 August.
- Western Harbour Tunnel and Beaches Link: the school agreed to send information to the school families about the proposed smoke stacks in proximity of the local schools.
- Letters for P&C Family contributions had been sent to families.

### **6.3 Treasurer's report**

Jenny reported that there was approximately \$65,000.00 (sixty five thousands dollars) on the P&C bank account after payments had been made for the items on the wishlist and before 2017 P&C contributions.

The group discussed various projects on which the money could be spent: counsellor, air conditioning, solar panels, school grounds improvements, etc. It was agreed that further discussion with the school would be required to identify priorities and business cases would need to be prepared for more expensive items for approval by the Committee.

**Actions:**

- Jenny to organise a Building Fund
- Kathy to consider the need for a counsellor (number of hours per week, funding arrangement, etc.) and bring a proposal back to the P&C

## **7. Governance**

There was no business under this item.

## **8. General business**

### **8.1 Communication Sub-committee**

Srima reminded the sub-committees to send her updates for the website so that the content can be kept as current as possible.

### **8.2 Community and Environment Sub-committee**

Michele reported on the following:

- 'War on Waste' program: recycling boxes for soft plastic had been purchased and installed around the school grounds.
- 'Bright Smiles, Bright Futures' Colgate competition: a recycling program run as a competition between school Years to encourage recycling oral care waste (toothbrushes, empty toothpaste tubes, etc.)

**Motion:** that the P&C authorise the expenditure of \$125 (one hundred and twenty five dollars) for the purchase of recycling bins for soft plastics, in addition to the \$225 (two hundred and twenty five dollars) approved at the 2017/4 meeting on 6 June 2017.

**Moved:** Michele Passmore. **Seconded:** Anne-Lise Daniel.

**Carried**

### **8.3 Music Sub-committee**

No report.

### **8.4 Social and fund-raising Sub-committee**

Belinda reported on the following:

- Local Council elections on 9.09.2017: the school has been registered to host a sausage sizzles. A cake stall would also be set up and run by the students and the funds collected would be used towards purchasing mobile basketball hoops.
- Afternoon of the 17.9.2017 earmarked for a picnic at Balmoral Beach.

- Items on the wishlist were being purchased and delivered to the school.

Alison advised that she would be coordinating a social outing for the female carers in the coming weeks. The men present at the meeting were invited to organise a similar event for the male carers.

### **8.5 Sports Sub-committee**

Alison reported on the following:

- a reserve tennis player was required for an up-coming competition;
- extra players were required for the U16 basketball team due to many players being injured.

### **8.6 Uniform Sub-committee**

Noone presented options for the Senior School uniform. The options had been designed to introduce minimum changes to keep cost as low as possible for families. The parents present at the meeting supported the introduction of a new jumper (red with black stripes on the collar trim) and tie (black with the school logo). Input from the students would also be sought before a final decision is made on the new uniform. The school will also discuss whether the new uniform is introduced from Year 10 (to coincide with students transitioning to the senior campus) or just from Year 11 (as is the usual practice).

Noone also presented a new soft shell jacket as an alternative to the blazer. The parents present at the meeting supported the introduction of the new jacket and selected a model out of the two options presented.

### **8.7 Wellbeing Sub-committee**

Julie-Anne reported that the sub-committee looked at potential speakers, but costs were usually high. Other, cheaper, options were being investigated, including organising events in collaboration with other high schools in the area (e.g. Mosman).

## **9. Presentation by school staff**

There was no presentation.

*There being no other business, the meeting closed at 9:00pm.*

<p><b>Meeting dates for 2017 (First Tuesday of the month during school term)</b></p>
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<p>Term 3 (18 July - 22 September): 1 August; 5 September</p>
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<p>Term 4 (9 October - 15 December): 7 November; 5 December (AGM)</p>
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