

**CAMMERAYGAL HIGH SCHOOL  
PARENTS AND CITIZENS ASSOCIATION**

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**Approved minutes from CHS P and C Association general meeting 2017.6, held on Tuesday 5 September 2017 at 7:15pm, in the Staff Common Room**

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**Attendees:** Elyse Sainty (President), Sarah Culhane (Vice-President - Chair), Victoria Waller (Vice-President), Anne-Lise Daniel (Secretary), Jenny Riseborough (Treasurer), Jodi Arrow (Deputy Principal), Angela Brothers, Priscilla Feehelly, Helena Johnstone, Srma McQuillan, Kathy Melky (Principal), Alison Robson, Anna Warren

**Apologies :** Paul Fletcher Elspeth Froude, Melinda Randall, Megan Salmon

The minutes are reported in the order of the agenda.

**1. Welcome and apologies.**

Elyse presented the acknowledgment to country and welcomed all attendees to the meeting. Apologies were received as listed above.

**2. Minutes from previous meeting**

*Motion: That the Minutes from the 5 September 2017 meeting be accepted as a true record.*

*Moved: Elyse Sainty. Seconded: Victoria Waller.*

**Carried.**

**3. Business arising from the minutes of the previous meeting**

**3.1 Outstanding items from previous meetings**

<b>Responsibility</b>	<b>Actions</b>	<b>Status</b>
Kathy	Consider the need for a counsellor (number of hours per week, funding arrangement, etc.) and bring a proposal back to the P&C (Item 6.3)	See 1. below
Jenny	Organise a Building Fund (Item 6.3)	Carried over
<b>Meeting 2017/4 (6.6.17)</b>		
Elyse and Kathy	Discuss a collaborative approach to collect school and P&C contributions in 2018 (item 6.2)	Carried over See 2 below

1. Kathy advised that the School had managed to secure additional counselling time from the Department of Education, so funding from the P&C was not needed to support the service at this stage. Kathy and the teaching team will discuss and provide guidance to the P&C Committee on other areas where P&C funding would be useful.
2. Only 15 families from Year 8 and 9 had paid the P&C contribution to date. Elyse will send a thank you note to those families and send a reminder to the other families.

**4. Standing items**

**4.1 Collection of membership fee**

As per agenda.

## 4.2 Working with Children check

As per agenda.

## 5. Correspondence

[NSW P&C Federation bulletins and journals](#)

Under this item, the Committee discussed the attendance requirements for SRE. Kathy and Jodi clarified the SRE schedule and took note that some families had commented on being confused about school starting times.

## 6. Reports

### 6.1 Principal's report

Kathy reported on the following:

- Soiree: very successful event. Kathy thanked the P&C for the donation for the food.
- Canteen: Kathy met with the canteen committee and it was agreed that the school would start the tender process. The current provider will be given three months notice and would be allowed to put a tender again. The Committee raised concerns that the current provider had managed to win tenders at other schools by being able to propose very low prices and due to the lack of competition.
- Senior uniform: feedback from the students about the proposed Senior uniform was positive. The SRC agreed that:
  - The Senior uniform should be worn by students from Year 10.
  - The tie for girls should be the same as the tie for boys.
  - The girls' shirt would have a similar collar to that of the boys'.
  - The new waterproof jacket should have a hood.
- Orientation Day: 5 December

### 6.2 President's report

Elyse reported on the following:

- Senior Campus: All families who had sent a letter to the local politicians had received a formal letter back, but the response was disappointing. Elyse had contacted Felicity Wilson again. In the meantime, the CEO of the Northern Suburbs Netball Association had contacted Elyse to let her know that the association was very keen to co-fund the court. He will meet with Gladys Berejiklian and will get in contact with the Department of Education to discuss a way forward.
- Mums' Night Out: thank you to Alison for organising.
- Soiree: thank you to the Maker's Loft for sewing the backdrop curtain.

**Motion:** that the P&C authorise the expenditure of \$163.05 (one hundred and sixty three five dollars and five cents) for the purchase of the fabric for the backdrop curtain.

**Moved:** Elyse Sainty. **Seconded:** Alison Robson.

**Carried**

### 6.3 Treasurer's report

As tabled.

## **7. Governance**

There was no business under this item.

## **8. General business**

### **8.1 Communication Sub-committee**

The Committee considered the proposal for the P&C to pay for fruit boxes to be delivered to the teachers' room during the semester. It was agreed that it would be trialled for the rest of the year and reconsidered at the beginning of 2018.

***Motion:** that the P&C authorise the expenditure of \$700 (seven hundred dollars) for the purchase of fruit boxes to be delivered fortnightly to the teachers' room.*

***Moved:** Srima McQuillan. **Seconded:** Victoria Waller.*

***Carried***

### **8.2 Community and Environment Sub-committee**

No report.

### **8.3 Music Sub-committee**

No report.

### **8.4 Social and fund-raising Sub-committee**

Priscilla reported on the following:

- Local Council elections on 9.09.2017: volunteers were still needed to help with the sausage sizzle and families were reminded to bake for the bake stall.
- Afternoon of the 17.9.2017: picnic at Balmoral Beach.

### **8.5 Sports Sub-committee**

Alison reported on the following:

- Futsal season was about to start.
- The competition tennis team had very good results.
- Weekly tennis was no longer on due to no longer having a coach.

### **8.6 Uniform Sub-committee**

The Committee discussed the second-hand uniform 'shop', noting that it would be good to have it up and running on Orientation Day. A few options were discussed: online shop, stall at Orientation Day, sales through a local second-hand shop (e.g. Winnies). Angela Brothers offered to contact the local second-hand shops to check whether they would consider dedicating a space to CHS second-hand uniforms in exchange for keeping all the revenues from the sales.

### **8.7 Wellbeing Sub-committee**

No report.

## 9. Presentation by school staff

Mr Barraclough presented the NAPLAN results and explained how students were expected to meet the minimum HSC standards, using a couple of videos:

<https://youtu.be/-vVgH9TsbJk>

<https://youtu.be/zec61nOzB34>

The CHS NAPLAN results were overall satisfactory, with a higher percentage of students meeting the minimum HSC standards. Predictions to date showed that 90% of the CHS students would meet the minimum HSC standards by the end of Year 12. In the short term, the school focus would be on improving writing skills, an area where results were not as satisfactory.

*There being no other business, the meeting closed at 8:45pm.*

**Meeting dates for 2017 (First Tuesday of the month during school term)**

Term 4 (9 October - 15 December): 7 November; 5 December (AGM)