
Approved minutes from CHS P and C Association meeting 2019.06, held on Tuesday 03 September 2019 at 6:45pm, at the CHS Junior Campus in the Staff Common room

In Attendance: Srima McQuillan (Chair), Allison Fox (minute-taker), Gaynor Armstrong, Andrew Boyce, Angela Brothers, Daniela Gaete-Muller, Jo Graham, Laurens Libeton, Kathy Melky, Jane Merrett, Angela Pearson, Mary Tazama-Lim and Susanna Westling.

The minutes are reported in the order of the agenda.

1. Welcome and apologies.

Srima McQuillan opened the meeting at 6:51pm noting a quorum was present and welcomed members and visitors to the meeting.

2. Minutes from previous meeting

Motion: That the Minutes from the 6th of August 2019 meeting be accepted as a true record.

Moved: Angela Pearson

Carried: Susanna Westling

3. Business arising from minutes of previous meetings

Resp.	Actions	Status
Meeting 2019.2 (02-Apr-19)		
Srima	Term 2, reminder for P&C contribution payment.	COMPLETE, Invoice for \$58k in fees has been sent to the school for 2019.
Meeting 2019.3 (04-Jun-19)		
Srima	Seek volunteer for New Sport Start-up Coordinator from the parent community.	COMPLETED, meeting to be held in November with all sport coordinators
Executive Committee	Review P&C contribution fees and propose new structure for 2020 considering ease of administration and table at AGM for approval.	In Progress, to be tabled in Term 4
Jo Graham	Obtain pricing for smaller backpack with bottle holder	COMPLETED \$55 for smaller backpack with water bottle. Kathy will sign off and it will be ready for purchase Term 2 2020.
Meeting 2019.5 (06-Aug-19)		
Executive Committee	Review potential for information session open to all parents on the Australian high school system, HSC and subject selection philosophy at a future P&C meeting.	COMPLETED This will be scheduled for second P&C meeting in 2020.
Executive Committee	send email to participating student parents calling for someone to step-up or advise a person will be hired to coordinate going forward and the cost would be split by participants.	COMPLETED. Sport evening planned for November

4. Correspondence

- ACNC reminder to submit statements, this was completed in August.
- Parent letter raising concerns about student toilets, addressed in 5.1.

5. Reports

5.1 Principal's Report

Kathy Melky thanked Kerrie Tuckwell and the volunteers for the P&C for Father's Day breakfast event last week. Despite the weather, many people still attended and there was plenty of room under cover.

Kathy reported a big milestone coming up with year 11 exams scheduled in week 8 and 9. There will be no classes for year 11 during exam time.

Kathy encouraged parents to support their Year 10 children to seek out and sign up for work experience. The school provides information and some support, however students need to seek the opportunities themselves.

This Thursday night there will be a performance by the music ensemble. The last day of term will be a whole of school assembly in the newly finished hall at the senior campus. Kathy thanked the parents for their support and lobbying of the new hall. The grand opening will occur in term 4.

Kathy responded to the parent letter regarding concerns about toilets. There are a small group of children in the past who have done the wrong thing, this has been addressed. Kathy explained the strategies in place to minimise issues. The toilets on the junior campus have recently been repainted, both sites are cleaned regularly and there is an SRC project in progress for junior campus toilets.

Kathy called reported a recent DA approved for a large new aged care facility close to the senior campus. The school responded with concerns of noise, traffic, dust and safety.

Action: Add post to facebook community regarding the DA approval for the new aged care facility near the senior campus. Ask concerns parents to raise concerns with the council.

5.2 President's report

Srima addressed all the outstanding actions and advised focus until next term is the annual trivia and fundraiser event scheduled in October.

5.3 Treasurer's report

Angela tabled to 2018 audited accounts and the current August accounts. Basketball and Netball had been approved for Active kids vouchers and fees were starting to come through for basketball. The P&C paid \$5k grant money to the school for noticeboards and invoiced the school for P&C fees donated by parents (\$58k) which is expected to be received before end of term.

5.4 Subcommittee report

Social Subcommittee

Father's Day breakfast hosted at the senior campus recorded a profit of over \$1,200. It was discussed that future years it would be better to host Father's Day and Mother's Day events at the junior campus as more junior campus parents attend.

6. General Business

6.1 Upcoming social events

- **Annual trivia Night** will be Saturday 26th October with a Halloween theme. Hoping to make \$20k this year.
- **Mum's Night** out, September 19th at Cork & Canvas in Crows Nest
- **Dad's Night** out, date TBC

6.2 Wellbeing Presentation

Pip reported positive survey responses from the Tomorrow Man and Tomorrow Woman workshops and thanked the P&C for supporting this initiative. Pip presented the current progress this year on student wellbeing plan and investment into "schoolTV" information for parents and students.

The much anticipated and long wait for Paul Dillon is coming soon - 22nd October 6pm

The next meeting will be at the Senior Campus, in the Music room on Tuesday November 5th at 6:45pm.

There being no other business, the meeting closed at 8:30pm.