
APPROVED minutes from CHS P and C Association meeting 2019.08, held on Tuesday 03 December 2019 at 6:45pm, at the CHS Senior Campus in the Music room

In Attendance: Srima McQuillan (Chair), Allison Fox (minute-taker), Jodi Arrow, Andrew Boyce, Angela Brothers, Jo Graham, Laurens Libeton, Kathy Melky, Jane Merrett, Kara Moeller, Angela Pearson, Megan Salmon, Mary Tazama-Lim, Kerrie Tuckwell, Damian Vassios and Susanna Westling.

The minutes are reported in the order of the agenda.

1. Welcome and apologies.

Srima McQuillan opened the meeting at 6:50pm noting a quorum was present and welcomed members and visitors to the meeting.

2. Minutes from previous meeting

Motion: That the Minutes from the 3rd of September 2019 meeting be accepted as a true record.

Moved: Angela Pearson

Seconded: Andrew Boyce

3. Business arising from the minutes of previous meetings

Resp.	Actions	Status
Meeting 2019.7 (05-Nov-19)		
Ms Melky	Address acoustic issues with hall with the supplier and engineer.	Error was made in setup before the trivia night which faculty were not aware. Significant improvement noted and will continue to monitor.
President	Conduct emergency meeting with parents of children in sport to address unmet needs for coordination and support of sport in the future.	Addressed in agenda item 6.2
Secretary	Motion for change to P&C Contributions for 2020 at next P&C meeting	Addressed in agenda item 6.1

4. Correspondence

The honourable Trent Zimmerman MP invited a P&C representative to a community event.

5. Reports

5.1 Principal's Report

Kathy reported the success of the year 9 camp which took place last week. This was the first time it was offered and feedback from students and teachers was very positive.

Kathy thanked the P&C for their support with year 7 orientation earlier today with 158 students confirmed now for 2020. Kathy reported on the staff changes and that recruitment for additional staff for 2020 are progressing well and on track for the commencement in term 1 next year.

Kathy thanked Srima, the officers and volunteers for their efforts and contribution this year.

5.2 President's report

Nil.

5.3 Treasurer's report

As tabled.

6. General Business

6.1 Motions on Notice

P&C Contribution Fee for 2020

Motion: *The annual parent contribution for 2020 be set to \$250 per student.*

Moved: *Allison Fox*

Seconded: *Jo Graham*

6.2 Coordination of Sport in 2020 update

Srima called an emergency meeting on Monday 25th November for all parents of sport children to discuss the organisation of sport. It was agreed at the meeting that the basketball group will hire a Sports Administrator and fee will be paid with basketball fees. Parent volunteers will continue to run the individual teams and uniforms will move to online self-serve.

There being no other business, the meeting closed at 7:50pm.

Action: *Kathy Melky to confirm senior school bag with Noone*

Action: *Kathy Melky to investigate 2nd parent email address for school newsletters and communications.*

Action: *Kathy Melky to table list of school and teacher needs early in 2020.*