

**APPROVED minutes from CHS P and C Association 2019 Annual General Meeting, held on Tuesday 03 December 2019 at 7:50pm, in the Music Room, Senior Campus.**

**In Attendance:** Srima McQuillan (Chair), Allison Fox (minute-taker), Jodi Arrow, Andrew Boyce, Angela Brothers, Jo Graham, Laurens Libeton, Kathy Melky, Jane Merrett, Kara Moeller, Angela Pearson, Megan Salmon, Mary Tazama-Lim, Kerrie Tuckwell, Damian Vassios and Susanna Westling.

The minutes are reported in the order of the agenda.

**1. Welcome and apologies.**

Srima McQuillan opened the meeting at 7:50pm noting a quorum was present and welcomed members and visitors to the meeting.

**2. Minutes**

**Motion:** that the Minutes from the 27th November 2018 meeting be accepted as a true record.

**Moved:** Mary Tazama-Lim **Seconded:** Megan Salmon  
**Carried.**

**3. President Annual report**

Srima spoke to the Annual report tabled at the meeting, outlining the major achievements of the Association in 2019. Srima thanked the officers and all the volunteers who supported the many events and initiatives throughout the year.

Srima acknowledged the very collaborative relationship the P&C has with the school staff and thanked Kathy Melky, Peter Barraclough and Jodi Arrow and School staff for their effort and partnership with the P&C through the year.

**4. Treasurer report**

**Motion:** that the audited financial statements tabled at the General meeting on September 3<sup>rd</sup> be adopted by the Association.

**Moved:** Megan Salmon **Seconded:** Susanna Westling  
**Carried.**

**5. Elections of 2020 Office Bearers**

Kathy Melky acted as the Returning Officer for the elections.

Office bearers and Committee Convenors were elected as follows:

Position	Nominee	Nominated by	Seconded by	Results
President	Srima McQuillan	Srima McQuillan	Allison Fox	Elected
Vice-President	Damien Vassios	Damien Vassios	Mary Tazama-Lim	Elected
Vice-President	Jane Merrett	Jane Merrett	Mary Tazama-Lim	Elected
Treasurer	Angela Pearson	Allison Fox	Lauren Libeton	Elected
Secretary	Allison Fox	Allison Fox	Angela Pearson	Elected

<b>Communications</b>	Nil			
<b>Community &amp; Environment</b>	Nil			
<b>Social</b>	Karine Marr	Karine Marr	Jane Merrett	Elected
<b>Sports</b>	Nil			
<b>Uniform</b>	Jo Graham	Jo Graham	Megan Salmon	Elected
<b>Wellbeing</b>	Karine Marr	Karine Marr	Angela Brown	Elected

## 6. Membership fee

*Motion: That the 2020 P&C membership be set at \$1 (one dollar).*

*Moved: Megan Salmon **Seconded: Jo Graham***

*Carried.*

## 7. Meeting dates

**The 2020 meeting dates were noted as follows:**

Term 1 (28 January - 9 April): 3 March; 7 April

Term 2 (27 April - 03 July): 5 May; 2 June;

Term 3 (20 July - 25 September): 4 August; 1 September

Term 4 (12 October - 18 December): 3 November; 1 December

*Term 1 and 3 meetings will be held at the Junior Campus in the staff common room and term 2 and 4 meetings will be held at the Senior Campus in the music room.*

*There being no other business, the meeting closed at 8:20pm.*

## Appendix 1. 2019 Member Register

Geraldine Allan-Willcock	Mat Denny	Melissa Lam	Ann See
Meg Ambrose	Maryanne Docker	Deb Lee	Lynda Stowers
Gaynor Armstrong	Andrew Durran	John Lee	Jay Sunnam
Jodi Arrow	Priscilla Feehelly	Laurens Libeton	Sandhya Sunnam
Daryl Babus	Allison Fox	Kristina Markel	Mary Tazama-Lim
Bernard Babus	Elsbeth Froude	Srima McQuillan	Kerrie Tucker
Brinda Balki	Daniela Gaete-Muller	Kathy Melky	Brinda Upreti
Peter Baraclough	Meera Gopakumar	Jane Merrett	Bhuwan Upreti
Bridget Bobowski	Richard Gould	Kara Moeller	Claire Wallis
John Bonsor	Jo Graham	Hang Nguyen	Anna Warren
Andrew Boyce	Robyn Grant	Stephanie Nicholls	Tim Warren
Angela Brothers	Diane Jackson	Karthikeyan Palanivel	Mary-Anne Webb
Rowan Brown	Helena Johnstone	Angela Pearson	Nichlas Westling
Chris Chambers	Ravinder Kalvakuntla	Yemi Penn	Susanna Westling
Janice Choy	Belinda Kent	Amanda Petrides	Julian Wilcock
Boris Cuzon	Caroline Kostamo	Jenny Riseborough	Margriet Wooldridge
Krystal Denny	Julie-Anne Lacko Durran	Megan Salmon	

## Appendix 2. 2019 President Annual Report

The Cammeraygal High School P&C community is getting stronger each year. The P&C has a great partnership with the school and continues to provide essential resources and support to Cammeraygal High School as the school grows and evolves. The P&C complements school initiatives and works towards creating a fulfilling high school experience for all CHS students.

### Bringing our community together

Throughout the year, the P&C sponsored a number of events and activities to bring parents, students, and staff together. Overall, about 75 staff, 250 students and over 900 parents participated in all of these events. Some of this year's event highlights include:

- **Welcome Drinks** - Our traditional inaugural event continues to be a fantastic way to welcome year 7 parents into our community. This year was bigger than ever as we also included tours of the new West St Campus.
- **Mother's Day** - We held our 2nd Mother's Day breakfast with a great turn-out on Jr Campus. This will be an ongoing event on the Cammeraygal calendar as it is one of two events (Father's Day) that includes both parents and their children from our school.
- **Year 7 Drinks** - Yr 7 meet and greet was held at The Union Hotel where our new parents had an opportunity to share their Cammeraygal experiences and create some connections and friendships
- **Father's Day** - A beautifully themed fun event which included games and raffles. Not as highly attended as Mother's Day as it was raining heavily and was held on Sr Campus, where kids are less inclined to invite parents. Going forward both Mother's Day and Father's Day will be held on Jr Campus.
- **Dad's night out** - Dads got together over a few beers and beer making/tasting tour at Flat Rock Brew Cafe.
- **Mum's night out** - A fun and successful event which included 32 mums putting their artistic hats at Cork and Canvas painting floral masterpieces over a few wines, music and laughter.
- **Trivia Night** - This year's event was highly successful and fun. The Halloween theme was embraced as the community came together dressed to impress (or scare). The raffles and auctions were conducted on-line, allowing the whole community to participate, and freeing up the evening for competitions, games and trivia. Raising \$17,000, our most successful and important event of the year.
- **Year 7 Orientation** - Organised for the first week of December, this event is always a great opportunity for students and parents from different schools to come together to meet new friends and learn more about their new school.

### Sports

The Cammeraygal P&C organises a number of extracurricular sports programs which take place outside of school hours. Most sports are allocated by year groups, are not graded and foster a "have a go" mentality - which creates a welcoming and inclusive atmosphere, regardless of ability. The majority of CHS kids participate in at least one, if not multiple P&C sports. Participation in sports, both by the students

playing and the parents managing/ watching, has been instrumental in creating a strong CHS community.

In 2019, P&C extracurricular sports continued to grow. P&C sports included Netball (6 teams), basketball (13 teams), soccer (5 teams), and tennis (one large team). Over 300+ students are registered in P&C sport, which is a pretty extraordinary level of participation for a school our size.

### **Finances**

In 2019, the P&C raised over \$97,000 through a combination of voluntary contributions and fundraising efforts. The major sources of income were voluntary contributions (\$68,000), Trivia Night (\$17,000), grants (\$5,000), and other fundraising activities (\$5,500). We are very grateful to the school for collecting P&C contributions on our behalf. By using the schools online payment system, the P&C has significantly increased both the participation rate and total amount collected. A heartfelt thank you to all the parents for your contributions.

This year the P&C body has funded:

- Wellbeing activities
- Various school initiatives
- Robotics club
- SRC events and programs

We end the year with a healthy bank balance of over \$150,000 which will help us to support priority initiatives in years to come. We also had our financial accounts audited for the first time.

### **Wellbeing**

The P&C has always strongly supported wellbeing initiatives in order to establish a sustainable, healthy, positive and connected school culture. Wellbeing events typically focus on engaging students, teachers and parents so that everyone can support each other along the journey. The Tomorrow Man and Tomorrow Woman programs, which the P&C introduced a few years ago, continue to be run each year and help our students challenge stereotypes, learn to support each other and learn to celebrate individuality. In 2019, we added to this curriculum and brought in Paul Dillon as a speaker to help students, staff and parents understand the drug and alcohol landscape that we are all navigating. The feedback from the 100+ parents and community members who attended Paul Dillon's lecture was extremely positive and we hope to book him again in the future.

I'd also like to acknowledge the wonderful work done by all of our P&C committees over the year:

- The Various **Sports** Conveners do an enormous amount of work organising teams, training venues, uniforms, working with children checks, managers and coaches - and dealing with the payments for all of that. Additionally in 2019, netball and basketball added the ability to participate in the Active kid vouchers scheme, which, while being an incredible administrative burden, helped to lower the overall costs for many participants. A huge vote of thanks to Margriet Wooldridge, Amanda Petrides, Anna Castle-Burton, Vicky

Wanstall, Angela Pearson, Elena Jeregui and Janice Choi for all your help. Your efforts keep Cammeraygal students active and healthy.

- The **Social** Committee has continued to do a fabulous job organising events. Thanks to Jane Merrett for providing leadership and oversight for the various activities. Additionally, thank you to our event drivers: Kerrie Tuckwell (Father's Day) Chris Chambers (Mother's Day) Belinda Kent (Welcome Drinks), Srma McQuillan, Jane Merrett, Allison Fox, Jane Curbishley, Amanda Petrides, Hilary Callaghan, (Trivia), Kara Laird (Year 7 drinks), Karl Riseborough (Dads night out) and to the teams of volunteers that helped at all these events. And to Tim Warren for all his creative help with invites and notices. Your contributions really help to make our school community a more connected group.
- The **Uniform** Committee's Jo Graham provided ongoing management of the Noone Imagewear relationship, and has helped to establish our Senior Uniform and second hand uniform sales.
- The **Wellbeing** Committee, led by Megan Salmon, has had a tremendous impact on the overall culture of the school. Each year, the wellbeing committee continues to host events and activities that benefit Cammeraygal High School staff, students and parents. Our wellbeing focus is continuously reinforced throughout the year through articles on our Facebook page and in our newsletter.
- The **Communications** Committee works very hard behind the scenes and manages our P&C emails, managed our FB group, updates our website, co-ordinates the newsletter and helps write advocacy letters on our behalf. Many thanks to Mary, Tim, Stephanie, Lori, Amanda, Helena and Denise for all your help.

Thanks to the many people who have contributed their funds, experience and time to our activities over the year, and to all who have come along to our well-attended P&C meetings to be part of the conversation. Many hands certainly make light work.

The P&C is fortunate to have developed a strong, collaborative relationship with Kathy Melky and her executive team, and I personally want to thank the executive team for the role they have played in fostering that collaboration.

Over the year many teaching staff have given their time to come along to our meetings to present on various topics, answer our questions and listen to our feedback. Our thanks to Peter Barraclough, Jodi Arrow, Philippa Hicks, and Amy Buchanan.

Finally, my thanks to the P&C Executive team of Allison Fox, Claire Wallis, Susanna Westling, Angela Pearson. I have thoroughly enjoyed making plans and figuring things out with you.

It has been a pleasure and a privilege to take on the role of P&C President this year.

**Srma McQuillan**