

APPROVED minutes from CHS P and C Association Special Meeting 2020.2, held on Tuesday 2nd June March 2020 at 5:30pm, using virtual meeting technology.

In Attendance: Srma McQuillan (chair), Allison Fox (minute taker), Kathy Melky (Principal) and Jodi Arrow (Deputy Principal) , Peter Barraclough (Deputy Principal), Anna Castle-Brown, Kristina Dodds, Elspeth Froude, Daniela Gaete-Muller, Rachel Gallagher, Jo Graham, Sara Klug, JA Lacko, Anna Lee, Amanda Ley, Mark Ley, Laurens Libeton, Jane Merrett, Kara Moeller, Angela Pearson, Sienna Pereira, Amanda Petrides, Jenny Riseborough, Megan Salmon, Laura Shepherd, Mary Tazawa-Lim, Kerrie Tuckwell, Mark van Kerkwyk, Damian Vassius and Mary-Anne Webb.

Apologies: nil

The minutes are reported in the order of the agenda.

1. Welcome and apologies.

Srma McQuillan opened the meeting at 5:31pm noting a quorum was present then welcomed returning members and new to the meeting.

1.1 Collection of membership fee

NA

2. Minutes from previous meeting

Motion: that the Minutes from the 3rd March 2020 meeting be accepted as a true record.

Moved: Kristina Dodds

Seconded: Damian Vassius

Carried

3. Business arising from the minutes of the previous meeting

Responsibility	Actions	Status
Meeting 2020.01 (3 rd March 2020)		
S McQuillan	Call for additional volunteers to help run P&C Sports	On hold
S McQuillan	Kristina Dodds will draft a letter of objection on behalf of P&C for Chair to submit	Complete

4. Correspondence

The P&C received three questions on notice.

- 1) Feedback from one person that email communication to senior office are unanswered and we don't know if the message is received or being ignored

Kathy advised that the process is for the office to pass on the notice to the respective teacher or faculty member. If you do not receive a response from the teacher, please follow-up with the office.

- 2) Are students and teachers only coming to school when well? How is the school managing any child or teacher that comes to school with flu like symptoms?

Kathy advised that anyone with flu like symptoms arriving at school will be asked to go home.

- 3) What is the school policy on the length of girl's skirts? Is it possible for Noone to supply longer skirts?

Kathy advised that the school policy for length of skirts is no more than 3 finger widths above the knee. It is an ongoing discussion with girls and part of managing the school uniform. The Noone skirt length is suitable but skirts are rolled up. Teacher's do remind girls of the uniform length policy and ask for it to be unrolled.

5. Reports

5.1 Principal's Report

Kathy reported the progress made during the first week for the return to face to face learning at school, the cleaning, hygiene and physical distancing protocols in place which are in line with department guidelines. Kathy also reported how parent teacher interviews would be conducted and the issuing of report cards taking into consideration the 7 weeks disruption to student learning. Deputy Principals Jodi Arrow and Peter Barraclough provided senior and junior campus specific updates.

5.2 President's report

Srima thanked and acknowledged the CHS staff, effort especially under the difficult circumstances and changing conditions.

5.3 Treasurer's report

The Treasurer's report to 22nd of May 2020 was circulated prior to the meeting, Angela talked to the report.

5.4 Subcommittee Reports

Social Subcommittee

All social and fundraising events for the year have been cancelled. The P&C social committee will review alternative options for social interactions later in the year. It was proposed that the P&C community support local businesses and promote the businesses that have supported the school in recent years. There will be a message to parents in support of these businesses in the next school newsletter.

Social Subcommittee

Anna Castle-Brown reported all P&C sports were cancelled in March in line with government directions. Restrictions for contact and indoor sports remain and no dates have been published on when these might be lifted.

Netball training will commence in June with restrictions and limitations. Competition to recommence in July which will not allow spectators.

Basketball being an indoor sport, is still restricted and no dates published for return of training or competition.

Planning for resumption of soccer training has commenced but dates not yet confirmed.

Tennis has returned to training with limitations and restrictions in line with government guidelines.

6. General Business

6.1 Motions to adopt the new constitution

The CHS P&C is an association incorporated under the Federation of Parents and Citizens' Associations of New South Wales Incorporation Act 1976. Given this, we are required under Section 117 of the Education Act 1990 to adopt the model constitution for Parents and Citizens' associations, published by the Minister in the Education Gazette.

The constitution did not allow General Meetings to be held virtually. The Minister for Education and Early Childhood Learning published a new constitution on May 22nd. The new model constitution permits associations to conduct their business by holding virtual meetings. A general or special meeting is required to adopt the new constitution.

Motion: *The P&C adopt the new model constitution to permit virtual meetings as published the Minister for Education and Early Childhood Learning on 22 May 2020.*

Moved: Anna Castle-Brown

Seconded: Geraldine Allan-Willcock

Carried

6.2 Funding request

CHS have requested the P&C fund the vaccination for CHS staff members for influenza to support the health of staff and prevention of flu this winter.

Motion: *6.2.2 - Motion: That the P&C approve the funding request for CHS Staff members flu vaccine program to the value of \$3,000.*

Moved: Damian Vassios

Seconded: Jane Merrett

Carried

There being no other business, the meeting closed at 6:30pm.