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**APPROVED minutes from CHS P and C Association Special Meeting 2020.4, held on Tuesday 3<sup>rd</sup> November 2020 at 5:30pm, using virtual meeting technology.**

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**In Attendance:** Srima McQuillan (chair), Allison Fox (minute taker), Kathy Melky (Principal) Jodi Arrow (Deputy Principal), Peter Barraclough (Deputy Principal), Jane Merrett, Angela Pearson, Meera Gopakumar, Allan Wojcik da Silva, Amanda Ley, Andrew Boyce, Anna Castle-Burton, Brinda Balakrishnan, Diane Staats, Emily Choy, Emma Babbington, Irene Guiamatsia, Jenny Riseborough, Jo Graham, Karine Marr, Kalyanee Ramen, Kara Moeller, Laurens Libeton, Mathew Pitchford, Megan Salmon, Sara Klug, Anna Bragg, Lana Wu and Mark Flynn;

Apologies: Damian Vassios

The minutes are reported in the order of the agenda.

**1. Welcome and apologies.**

Srima McQuillan opened the meeting at 5:35pm noting a quorum was present then welcomed members and visitors to the meeting.

**2. Minutes from previous meeting**

**Motion:** that the Minutes from the 4<sup>th</sup> August 2020 meeting be accepted as a true record.

**Moved:** Kara Moeller

**Seconded:** Jane Merrett

**Carried**

**3. Business arising from the minutes of the previous meeting**

NA

**4. Correspondence**

NA

**5. Reports**

**5.1 Principal's Report**

Ms Melky provided an update on the latest education guidelines and restrictions for the school which still prevent face to face gatherings at the school including school assemblies. In addition, parents and external visitors are not allowed to visit the school for gatherings or meetings. Ms Melky reported on the good progress of CHS' first higher school certificate examination, space utilisation as the school grows in 2021 and future years.

**Action: Obtain value of graphics works costs from Tim Warren**

**5.2 President's report**

Srima talked to her experience as P&C President over the past 3 years.

**5.3 Treasurer's report**

The Treasurer's report to 28<sup>th</sup> October 2020 was circulated prior to the meeting, Angela talked to the report. Sport fees collections are almost complete.

## 5.4 Subcommittee Reports

### Sports Subcommittee

Sport in 2020 has been a challenging act of balance and coordination. Anna Castle-Burton thanked Amanda our sports coordinator for the fantastic work she has been doing. Ann provided an update on the participation and achievements of netball, basketball. Children's commitment, adaptability to the change of venues, times during COVID. Community facilities have been difficult to secure. North Sydney council has not allowed us access due to insurance requirements. We have right policy but North Sydney will not accept it. We are now able to train at the school with our COVID Safe plan in place. Basketball has become a size that will require a committee to help and manage.

### Wellbeing Subcommittee

The wellbeing subcommittee is working on the program and how to deliver under the COVID rules.

## 6. General Business

### 6.1 Motions on Notice

Alison Bonsor has been a valued member of the school and P&C community since it began with both of her children attending CHS. Alison was a dedicated P&C volunteer for many years. Alison recently died leaving behind her two children and husband. The P&C extend their deepest sympathy for the great loss of Alison to the Bonsor family.

**Motion:** *The P&C approve a donation of \$500 in memory of Alison Bonsor a valued long-time member and volunteer to the P&C, CHS and mother of 2 students.*

**Moved:** Kara Moeller

**Seconded:** Anna Castle-Burton

**Carried**

The P&C would like to extend its thanks and gratitude to the 80+ CHS teachers and staff for their effort during what has been an extraordinary year.

**Motion:** *The P&C approve spend of up to \$1,500 for year-end thank you morning tea for CHS staff on each campus.*

**Moved:** Kara Moeller

**Seconded:** Karine Marr

**Carried**

*There being no other business, the meeting closed at 6:44pm.*