

**Draft minutes from CHS P and C Association 2020 Annual General Meeting, held on Tuesday 01 December 2020 following the P&C General meeting, at Zoom Virtual Meeting room.**

**In Attendance:** Srma McQuillan (chair), Allison Fox (minute taker), Kathy Melky (Principal) Jodi Arrow (Deputy Principal), Peter Barraclough (Deputy Principal), Amanda Ley, Amanda Petrides, Angela Brothers, Angela Pearson, Anna Castle-Burton, Heather Clarke, Jane Merrett, Jenny Riseborough, Jo Graham, Karine Marr, Kristina Dodds, Laurens Libeton, Lynda Stowers, Mark Ley, Mary Tazawa-Lim, Meera Gopakumar, Megan Salmon, Natasha Henry, Rachel Gallagher and Rowan Brown.

Apologies: Damian Vassios

The minutes are reported in the order of the agenda.

**1. Welcome and apologies.**

Srma McQuillan opened the meeting at 6:10pm noting a quorum was present and welcomed members and visitors to the meeting.

**2. Minutes**

**Motion:** that the Minutes from the 3<sup>rd</sup> December 2019 meeting be accepted as a true record.

**Moved:** Jane Merrett **Seconded:** Karine Marr

**Carried.**

**3. President Annual report**

Srma spoke to the Annual report tabled at the meeting. Appendix 2

**4. Treasurer report**

**Motion:** that the 2019 audited financial statements be adopted by the Association.

**Moved:** Jane Merrett **Seconded:** Anna Castle-Burton

**Carried.**

**5. Elections of 2020 Office Bearers**

Kathy Melky acted as the Returning Officer for the elections. Office bearers and Committee Convenors were elected as follows:

Position	Nominee	Nominated by	Seconded by	Results
President	Megan Salmon	Srma McQuillan	Karine Marr	Elected
Vice-President	Jane Merrett	Jane Merrett	Karine Marr	Elected
Vice-President	Heather Clarke	Heather Clarke	Megan Salmon	Elected
Treasurer	Angela Pearson	Angela Pearson	Megan Salmon	Elected
Secretary	Mark Ley	Mark Ley	Allison Fox	Elected
Communications	Natasha Henry	Natasha Henry	Jane Merrett	Elected

<b>Community &amp; Environment</b>	Kristina Dodds	Srima McQuillan	Mary Tazawa-Lim	Elected
<b>Social</b>	Richard Harb	Richard Harb	Karine Marr	Elected
<b>Sports</b>	Anna Castle-Burton	Anna Castle-Burton	Mary Tazawa-Lim	Elected
<b>Sports</b>	Suzi Pereira	Suzi Pereira	Megan Salmon	Elected
<b>Sports</b>	Lynda Stowers	Lynda Stowers	Mark Ley	Elected
<b>Uniform</b>	Mary Tazawa-Lim	Mary Tazawa-Lim	Kristina Dodds	Elected
<b>Wellbeing</b>	Karine Marr	Karine Marr	Jane Merrett	Elected

## 6. Membership fee

**Motion:** That the 2021 P&C membership be set at \$1 (one dollar).

**Moved:** Megan Salmon **Seconded:** Jo Graham  
**Carried.**

## 7. Meeting dates

The 2021 meeting dates were noted as follows:

Term	School Term Dates	P&C Meeting Dates	location
1	27 January - 1 April	2 February; 2 March	ZOOM
2	19 April – 25 June	4 May; 1 June	TBC
3	12 July - 17 September	3 August; 7 September	TBC
4	5 October - 17 December	5 October; 2 November; and 7 December	TBC

It was agreed that the first meeting in 2021 on February 2<sup>nd</sup>, will be held using ZOOM at 5:30pm and subsequent meeting location and time to be agreed in accordance with DoE requirements at the first meeting.

There being no other business, the meeting closed at 6:35pm.

## Appendix 1. 2020 Member Register

Jodi Arrow	Kristina Dodds	Sara Klug	Yemi Penn
Brinda Balki	Elspeth Froude	Julie-Anne Lacko	Amanda Petrides
Peter Baraclough	Mark Flynn	Laurens Libeton	Megan Salmon
Bridget Bobowski	Allison Fox	Srima McQuillan	Laura Shepherd
John Bonsor	Daniela Gaete-Muller	Kathy Melky	Mary Tazama-Lim
Andrew Boyce	Meera Gopakumar	Jane Merrett	Kerrie Tuckwell
Angela Brothers	Jo Graham	Kara Moeller	Damian Vassios
Chris Chambers	Jennifer Harkins	Lana Muncaster	Susanna Westling
Janice Choy	Ben Hunter	Stephanie Nicholls	Cecilia Wong
Maryanne Docker	Diane Jackson	Angela Pearson	

## **Appendix 2. 2020 President Annual Report**

In 2020, Cammeraygal High School P&C focused its efforts on supporting the school and our families through the challenges presented by Covid. We supported wellbeing activities for students, continuously changed our sports programs to meet the ever-changing government requirements, updated our constitution to accommodate virtual meetings, and held all meetings and events virtually for the remainder of the year. Despite these challenges, our parent community continued to be very active throughout the year and we often had over 35 attendees at our virtual P&C meetings. Thank you to everyone for your patience and support throughout this challenging year.

The P&C has developed a strong, collaborative relationship with Kathy Melky, the executive team, the teachers and the staff of CHS. We are very grateful for all their hard work and dedication and for their strong leadership the pandemic.

We also want to congratulate the first graduating class from CHS, and send a special thank you to their parents, who, through tireless dedication over the past six years, have set CHS up for success.

## **Finances**

In 2020, the P&C raised over \$118,000 through a combination of voluntary contributions and fundraising efforts. The major sources of income were voluntary contributions (\$82,000) and grants (\$36,000). Our voluntary contributions continued to grow in 2020 both in terms of total amount collected and participation rate. We know that this year was challenging on so many levels and we are very grateful for your support. Additionally, we would like to thank the CHS administration for helping to collect the voluntary contributions on our behalf.

Through the generous contributions from our parents, the P&C funded the following initiatives this year:

- Tomorrow Man (Wellbeing)
- Paul Dillon (Wellbeing)
- "Life Ready" (Wellbeing)
- Flu vaccinations for CHS staff
- A Teacher and Staff "Thank you" Breakfast
- Basketball, Netball and tennis equipment

This year the P&C received a Community Building grant for up to \$36,000 to enhance the sporting facilities in the Hall at the West street campus. Thank you to Mark van Kerkwyk for identifying the grant and for writing a successful application.

We end the year with a healthy bank balance of over \$235,000 which will help us to support priority initiatives in years to come.

## **Sports**

Cammeraygal P&C extracurricular sports programs continue to be a key part of the Cammeraygal experience and continue to grow. The welcoming "have a go"

mentality across Cammeraygal P&C Sports creates a welcoming and inclusive atmosphere, regardless of ability. The Active kid vouchers scheme, while administratively challenging, has been well received and has helped to lower the overall costs for many participants.

As Covid presented many mental health challenges for students, our sports provided a healthy outlet for students to take care of their physical and emotional health. Thank you to Anna Castle-Burton, Amanda Petrides, Vicky Wanstall, Angela Pearson, Elena Jeregui, Janice Choi, and all the team managers for all your help for your unwavering commitment to finding sports facilities (which wasn't a small task with Covid restrictions), managing coaches, organising equipment, and so much more. Your efforts keep Cammeraygal students active and healthy.

In 2020, P&C extracurricular sports continued to grow. P&C sports included Netball (9 teams), basketball (16 teams), soccer (5 teams), and tennis (one large team). Over 300+ students are registered in P&C sport, which is an extraordinary level of participation for a school our size.

### **Wellbeing**

The P&C has always strongly supported wellbeing initiatives to establish a sustainable, healthy, positive and connected school culture. Wellbeing events typically focus on engaging students, teachers, and parents so that everyone can support each other along the journey. The Tomorrow Man and Tomorrow Woman programs - which the P&C introduced a few years ago continue to be run each year and help our students challenge stereotypes, learn to support each other, and learn to celebrate individuality. This year it will run during the Life Ready Seminars and will conduct a seminar for the new Y10 and Y11 in T1 of 2021 instead of T4 of 2020. This year, we saw the return of Paul Dillon as a speaker to help students and staff understand the drug and alcohol landscape that we are all

### **Social**

The Social Committee kicked off the year with Welcome Drinks at the senior campus, which included campus tours, drinks and nibbles and allowed parents and CHS staff and leaders to get to know each other. The remainder of the social and fundraising activities were put on hold in March due to COVID-19. Thanks to Jane Merrett and Karinne Marr for your leadership this year.

### **Uniform**

The Uniform Committee's Jo Graham provided ongoing management of the Noone Imagewear relationship and has helped to establish our Senior Uniform and second-hand uniform sales.

### **Communications**

The Communications Committee works very hard behind the scenes and manages our P&C emails, manages our FB group, updates our website, co-ordinates the newsletter and helps write advocacy letters on our behalf. Many thanks to Amanda Petrides, Helena Johnstone and Denise Kirkbank for all your help.



CAMMERAYGAL HIGH SCHOOL  
PARENTS & CITIZENS ASSOCIATION  
ABN 58 122 649 081

Finally, my thanks to the P&C Executive team of Allison Fox, Jane Merrett, Angela Pearson, and Damian Vassios. It has been a pleasure to work with you and to get to know you.

Thank you for giving me the opportunity to be involved with the P&C.

**Srima McQuillan**