

## AGENDA

General Meeting 2021.04 on Tuesday 3 August at 5:30pm

At virtual room on ZOOM (Meeting ID: 681 8034 7764 Passcode: 982765)

Items	Speaker/DOC
1. WELCOME AND APOLOGIES	Megan
2. MINUTES FROM PREVIOUS MEETING (FOR APPROVAL)	DOC 1
<i>Motion: that the Minutes from the 4 May 2021 meeting be accepted as a true record.</i>	
3. BUSINESS ARISING FROM MINUTES OF PREVIOUS MEETINGS	
4. CORRESPONDENCE	
5. REPORTS	
5.1 Principal's Report including presentation on wellbeing and resilience	K Melky
5.2 President's Report	Megan
5.3 Treasurer's Report	Angela/DOC2
5.4 Subcommittee Reports	
6. GENERAL BUSINESS	
6.1 Sports	
<i>Motion: The P&amp;C approve funding of up to \$35,000 to support CHS extra curricular sports.</i>	Anna/DOC3
6.2 Wellbeing - Covid	
<i>Motion: The P&amp;C approve funding of up to \$5,000 in 'thank you' and recognition gifts.</i>	Karine/DOC4
6.3 Wellbeing - Parent activities	
<i>Motion: The P&amp;C approve funding of up to \$5,000 in Wellbeing sessions for CHS parents.</i>	Karine/DOC5

Next meeting is Tuesday 7 September on Zoom at 5:30pm

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***Unconfirmed minutes from CHS P and C Association Meeting 2021.3 held on Tuesday 4 May 2021 at 5:30pm, using virtual meeting technology.***

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**In Attendance:** Megan Salmon (chair), Mark Ley (minute taker), Kathy Melky (Principal), Peter Barraclough (Deputy Principal), Jane Merrett, Heather Clarke, Emma Babbington, Angela Pearson, Amanda Ley, Andrew Boyce, Anna Castle-Burton, Kerrie Tuckwell, Kristina Dodds, Laurens Libeton, Jenny Riseborough, Josh Downton, Karine Marr, Mary Tazawa -Lim, Phillipa Hicks, Richard Harb, Sara Klug, Karine Marr, Mark Flynn, Elizabeth Hitman, Frederick Feng, Gaynor Armstrong, Amanda Petrides

Apologies: n/a

The minutes are reported in the order of the agenda.

**1. Welcome and apologies.**

Megan Salmon opened the meeting at 5:30pm noting a quorum was present. She welcomed back Kathy and acknowledged the great job that Jodi Arrow had done as Acting Principal while Kathy had a well deserved break.

**2. Minutes from previous meeting**

**Motion:** that the Minutes from the 2 March 2021 meeting be accepted as a true record.

**Moved:** Heather Clarke

**Seconded:** Kristina Dodds

**Carried**

**3. Business arising from the minutes of the previous meeting**

An update was provided on the Grand Piano which was part funded by the P&C at the last meeting. It has now arrived at the Senior Campus Hall. Kathy noted the appreciation of the school and the long term challenge to purchase a quality piano. It was spectacular at the Anzac assembly and is a great asset to the entire school. A concert is planned for later in the term with more information to come.

**4. Correspondence**

n/a

**5. Youth Aware of Mental Health Program**

The school counsellors, Elizabeth Hitman and Catherine Wassnik were introduced and outlined their roles in providing individual and, at times, small group counselling. Their roles are subject to usual confidentiality rules of external mental health providers. Students can be referred by year advisors, parents or the students themselves. At times they can refer students for external support. Their availability covers five days of support split over the two campuses. Please contact Elizabeth or Catherine if you have any questions relating to your child.

Next week, all Year 10 training will participate in the YAM, Youth Aware of Mental Health, program. The program is delivered by trained instructors and, one of them, Melinda Navin, presented key aspects of the program. Melinda is part of the Department of Education and has been on the YAM program for three years. She trains others on the program.

One in seven Australian students has had a mental health issue in the past twelve months. The most comprehensive study of the mental health of young people shows that suicide is the leading cause of death for young people. One in thirteen had thought about suicide in the past twelve months, one in twenty had a plan and one in forty reported an attempt. Females are more likely to contemplate suicide with males more likely to die from suicide.

Mental Health is reported as the most important issue for young people. They are concerned about themselves and their friends. The BlackDog Institute has developed an evidence-based program called LifeSpan involving nine strategies. YAM is part of one of the strategies focusing on help-seeking and resilience aimed at 14 to 16-year-olds. It is being implemented at a year 10 level.

The program is delivered with five sessions over two weeks. There is a focus on how to have conversations about mental health and showing concerns for others. It has been shown to reduce depression, anxiety and suicide attempts. Further information can be found at <https://www.blackdoginstitute.org.au/research-centres/lifespan-trials/>

Questions after the presentation covered how students can talk to counsellors about concerns for their friends, how they can start conversations with their friends and the dramatic language of young people that can trivialise this topic.

## Reports

### 5.1 Principal's Report

Ms Melky reiterated the importance of the Wellbeing programs, Tomorrow Man/Tomorrow Woman etc. and noted the appreciation to the P&C for supporting these initiatives. Unfortunately, there has been a number of suicides in the local region and the school is doing everything it can to proactively support students.

Great to be back after a fantastic break. Big 'Thank You' to Jodi who did an amazing job in looking after the school as well as Peter and others that stepped up. Current focus is on HSC analysis to understand and gain insights to improve and value-add future performance. Also the School Improvement Program which outlines the three strategic directions of the school to improve performance in the coming years. The Annual Report also provides a snapshot of the school in 2020, which is obviously dominated by COVID but also has good analysis of activity. Both are now available on the CHS website.

Kathy also again thanked the P&C for piano funding and noted the planning for an event to showcase it later in the year. The school is escalating the process of implementation of the shade sails. Separately, the DoE is funding a COLA on a green area at Pacific Highway. This will provide permanent protection against sun and rain which is planned for this year.

Kathy noted that the school has collected \$45k from parent contributions on behalf of the P&C this year. She welcomed and congratulated Megan Salmon and new P&C president and is looking forward to the welcome drinks.

The topic of consent has attracted a lot of attention. In school, consent is covered in the curriculum in PDHPE on relationships and respect. Year 9 lessons on consent split up the genders to facilitate a better discussion. Feedback was positive with lots of respect. Year 10 in PDHPE touches on

relationships and sexuality with a very sensitive approach. It is also covered in the LifeReady program, This is DoE mandatory course, 25 hours, involving a year 11 camp.

Questions covered consent information being in the newsletters and upcoming school camps.

### **5.2 President's report**

Thank you to Mary and the team for all the efforts in managing the uniform sale. Other thanks to Karine for all the information on Wellbeing issues and the social team, Heather, Richard and Jane, in planning the Welcome Night on 20 May at West St campus.

### **5.3 Treasurer's report**

The Treasurer's report as at 27 April 2021 was circulated prior to the meeting, Angela talked to the report noting the funds collected by the school. There is now around \$170k in surplus with plenty of money to spend.

### **5.4 Subcommittee Reports**

#### **Uniform Subcommittee**

Mary noted the success of the uniform sale. Noted the lost property that should be collected by kids. Need more stock for the next sale which will be advertised through the newsletter.

#### **Sports Subcommittee**

Anna introduced and welcomed the new sports administrator Hettie Jamison. This year there are 18 basketball teams, 10 netball teams and will conduct the sports fitness again. New basketball uniforms have been arranged and organised casual employment through coaching and umpiring. Kathy stressed the importance of Working With Children checks.

#### **Social subcommittee**

Richard updated on the 20 May welcome back drinks. Try booking is being used and they are looking for volunteers. There will be two tours of the school, 72 registered in less than a day. Kathy to advise if we can go higher than the current 150 person limit.

#### **Communications Committee**

Jane noted the massive effort that Susan has made to improve the communication on Facebook and Website across the different year groups.

#### **Environment Committee**

Kristina noted the Air quality monitors which will be discussed in the general business. Also discussed the Parliamentary Inquiry into the Western Harbour Tunnel/Northern Beaches Link which is looking for submissions. It has different terms of reference to EIS and notes the changed traffic in a post-COVID environment. A submission is planned on behalf of the P&C and working with other local schools. Also planning a school working bee in Term 3.

#### **Wellbeing Subcommittee**

Karine discussed the key wellbeing information that she is looking to communicate online. Very keen for other parents to share their experiences and concerns. Looking to get programs that have worked well in previous years.

## **7. General Business**

### **7.1 Welcome Night**

Discussed in the Social Committee Update.

### **7.2 Wellbeing - Student 2021 Program**

Kathy endorsed the programs and noted the various Wellbeing programs targeting each year group. The programs have also been highly successful and beneficial for parents. Karine noted that Tomorrow Man/Tomorrow Woman dates are being locked in for 2021. Suggested parents attend to understand the program better.

**Motion:** that the P&C approve funding of up to \$22,925 for the 2021 Student Wellbeing program.

**Moved:** Heather Clarke

**Seconded:** Mark Ley

**Carried**

### **7.3 Environment - Air Quality Monitors**

Kristina's proposal covers four air quality monitors, two at each site to validate the data. It was an issue last week due to air quality issues and cancellation of the cross country. Sensors feed into the grid providing live air quality maps. They could also be good to link into the curriculum. Questions - Where do you get access to reading? Real time at purpleair.com. Maintenance? Easy to use and instal.

**Motion:** that the P&C approve funding of up to \$1,200 for the purchase of Air Quality Monitors.

**Moved:** Jenny Riseborough

**Seconded:** Angela Pearson

**Carried**

### **7.4 Health and Safety - First-aid courses and Defibrillators**

Megan noted the tragic circumstances that have resulted in a focus on support for first responders. Considered appropriate to provide first aid training to parents, coaches etc who would benefit from formal training. School happy to host defibrillators on school grounds. Currently don't have defibrillators at school campuses but think it's necessary equipment. Units proposed to be purchased don't require training and are recommended as they provide instructions with voice and visual prompts and CPR support. Funding will provide first aid training for up to 50 people and two defibrillators. Kathy supported and said in the past they had not been purchased as they required training. Today's versions are much more user friendly and the school may look to add to two proposed.

**Motion:** that the P&C approve funding of up to \$10,000 for first-aid courses and defibrillators.

**Moved:** Angela Pearson

**Seconded:** Heather Clarke

**Carried**

### **7.5 CHS Discounts, Offers and Entertainment Book**

Update from Richard that there is still an issue with the Entertainment Book. Looking to update the online link. Will discuss further at the next meeting.

Final questions and discussion covered lockers and female toilets.

There being no other business, the meeting closed at 7.20pm.

# Treasurer's report

## Cammeraygal High School Parents and Citizens Assoc

As at 25 July 2021

### Income & Expenditure Statement - additional information

*School donations + wellbeing commitments approved in the 2021 calendar year*

#### School donations

grant for new netball and volleyball equipment installation in West St hall	36,000
approved at P&C meeting 2 March - piano contribution	17,680
approved at P&C meeting 4 May - air quality monitors	1,200
approved at P&C meeting 4 May - first-aid courses and defibrillators	10,000
	<u>64,880</u>
reduced by amounts not spent from 2020 West St seating approval	(507)
	<u>64,373</u>

#### Wellbeing contributions

approved at P&C meeting 4 May - Tomorrow Man + Paul Dillon	22,925
reduced by amounts not spent from 2020 wellbeing approval	(6,264)
	<u>16,661</u>

### Assets & Liabilities Statement - additional information

*School donations + wellbeing commitments approved but not yet paid*

#### Grant monies due to the school

new netball and volleyball equipment installation in West St hall not started	<u>36,000</u>
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#### School donations approved but unpaid

*2020 calendar year approvals not yet installed / arranged*

P&C meeting 1 May - graphics and artwork	4,000
payments made to the school	(1,748)
	<u>2,252</u>
P&C meeting 1 December - shade sails	50,000
	<u>52,252</u>

*2021 calendar year approvals not yet installed / arranged*

approved at P&C meeting 4 May - air quality monitors	1,200
approved at P&C meeting 4 May - first-aid courses and defibrillators	10,000
approved at P&C meeting 4 May - Tomorrow Man and Paul Dillon	22,925
	<u>24,125</u>
	<u>86,377</u>

#### Cash at bank at 25 July

	271,139
Less: grant monies due to the school	(36,000)
school donations approved but unpaid	(86,377)
	<u>148,762</u>

# Income and Expenditure Statement

## Cammeraygal High School Parents and Citizens Assoc

For the year ended 31 December 2021

	2021	2020	2019
<b>Income</b>			
<b>Contributions</b>			
Voluntary contributions	41,330.00	82,687.50	68,860.00
<b>Total Contributions</b>	<b>41,330.00</b>	<b>82,687.50</b>	<b>68,860.00</b>
<b>General P&amp;C Activities</b>			
Membership fees	8.00	56.00	49.00
Interest income	13.29	124.79	173.27
<b>Total General P&amp;C Activities</b>	<b>21.29</b>	<b>180.79</b>	<b>222.27</b>
<b>Fundraising</b>			
Grant	-	36,000.00	5,593.00
Fundraising receipts	9,120.32	7,001.73	9,210.29
Fundraising expenses	(6,574.86)	(4,463.10)	(3,486.79)
Secondhand uniform sales	918.33	3,747.11	1,138.52
Trivia night (net)	-	-	17,417.50
<b>Net Fundraising income</b>	<b>3,463.79</b>	<b>42,285.74</b>	<b>29,872.52</b>
<b>Sport / Activities</b>			
<b>Cammeraygal basketball club</b>			
Basketball fees	64,178.17	63,758.50	63,953.56
Basketball expenses	(69,374.63)	(67,885.97)	(75,155.00)
<b>sub total</b>	<b>(5,196.46)</b>	<b>(4,127.47)</b>	<b>(11,201.44)</b>
<b>Cammeraygal netball club</b>			
Netball fees	16,828.18	32,225.38	14,075.37
Netball gear shop commission	-	-	135.43
Netball expenses	(11,489.55)	(24,074.03)	(13,048.15)
<b>sub total</b>	<b>5,338.63</b>	<b>8,151.35</b>	<b>1,162.65</b>
<b>Cammeraygal ski team</b>			
Snow sport fees	-	-	509.00
Snowsport expenses	-	-	(509.00)
<b>sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Fitness training</b>			
Fitness training	2,940.00	-	-
Fitness training costs	(1,800.00)	-	-
<b>sub total</b>	<b>1,140.00</b>	<b>-</b>	<b>-</b>
Sports - general expenses	(619.50)	-	-
<b>Net Sport / Activities</b>	<b>662.67</b>	<b>4,023.88</b>	<b>(10,038.79)</b>
<b>Gross surplus</b>	<b>45,477.75</b>	<b>129,177.91</b>	<b>88,916.00</b>
<b>Expenditure</b>			

Income and Expenditure Statement

	2021	2020	2019
Audit fees	-	2,310.00	1,000.00
Try booking fees	-	-	97.42
Website / email expenses	-	-	61.99
Depreciation	-	-	3,876.64
Donations	-	500.00	-
General expenses	-	779.95	28.95
P&C Federation expenses	-	1,081.00	1,020.00
Subscriptions	-	473.62	629.41
<b>Total Expenditure</b>	<b>-</b>	<b>5,144.57</b>	<b>6,714.41</b>
<b>Contributions to the school</b>			
Contributions to school clubs	339.90	1,616.60	2,328.97
School donations	64,373.00	66,703.79	20,000.00
SRC contributions	-	-	128.85
Wellbeing contributions	16,660.67	21,000.00	5,593.00
<b>Total Contributions to the school</b>	<b>81,373.57</b>	<b>89,320.39</b>	<b>28,050.82</b>
<b>Net Current Period Surplus</b>	<b>(35,895.82)</b>	<b>34,712.95</b>	<b>54,150.77</b>

# Assets and Liabilities Statement

## Cammeraygal High School Parents and Citizens Assoc

As at 25 July 2021

	25 JUL 2021	31 DEC 2020
<b>Assets</b>		
<b>Bank</b>		
Community Solutions Account	90,352.39	46,375.46
Community Cash Reserve	180,787.17	180,773.88
<b>Total Bank</b>	<b>271,139.56</b>	<b>227,149.34</b>
<b>Current Assets</b>		
Prepayments	-	120.00
Sundry debtor - grant monies	-	36,000.00
<b>Total Current Assets</b>	<b>-</b>	<b>36,120.00</b>
<b>Fixed Assets</b>		
Function paraphernalia - tables, glasses, tubs, etc	4,274.64	3,876.64
Less Accumulated Depreciation on Office Equipment	(3,876.64)	(3,876.64)
<b>Total Fixed Assets</b>	<b>398.00</b>	<b>-</b>
<b>Total Assets</b>	<b>271,537.56</b>	<b>263,269.34</b>
<b>Liabilities</b>		
<b>Current Liabilities</b>		
Grant monies due to school	36,000.00	-
School donations approved but unpaid	86,377.04	78,213.00
<b>Total Current Liabilities</b>	<b>122,377.04</b>	<b>78,213.00</b>
<b>Total Liabilities</b>	<b>122,377.04</b>	<b>78,213.00</b>
<b>Net Assets</b>	<b>149,160.52</b>	<b>185,056.34</b>
<b>Equity</b>		
Current Year Earnings	(35,895.82)	34,712.95
Retained Earnings	185,056.34	150,343.39
<b>Total Equity</b>	<b>149,160.52</b>	<b>185,056.34</b>

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**Requestor:**

Anna Castle-Burton, Sports Representative

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**Total Amount:**

**\$32,153 including GST**

Basketball Coach Induction/mentoring (\$5,000), equipment (\$5,680), coach uniforms (\$4,250), Sports Administrator Cost (\$15,000)

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**Background:**

P&C Sports at Cammeraygal High School has grown exponentially due to an increase in student numbers at the school combined with an increase in interest in being involved in an extra-curricular sport.

There are now over 300 participants (approximately 33% of the school population) involved across the 3 sports programs offered by the P&C, including Basketball (157), Netball (83) and Soccer (60).

To date, each sport has been able to cover the cost of their expenses for registration, uniforms, coaching and equipment through the fees charged to parents and have not formally requested any financial assistance from the P&C. However, it is becoming more challenging to keep fees affordable to families while working towards our goal of increasing the quality and culture within each sport and the entire sports program.

Currently, Basketball and Netball fees for are **\$370 - \$380 per player**. Basketball fees get paid twice a year as there are two competitions each year. Tennis fees are calculated based on a individual program comprising fitness, lessons and competition fees.

If each sport was to absorb the costs (excluding the additional Sports Administration Fee requested) as outlined below, this would mean fees would increase for Basketball to \$415 per competition and Netball to \$430. Our goal is to keep fees affordable and in line with other similar schools in the competition and therefore we believe that fees would need to be kept under \$400 a player.

We believe if the fees are raised above the threshold of \$400, that there may be a drop-out rate that would put further upward pressure on fees.

The sports program would like to request funding assistance from the P&C to allow us to meet the following objectives:

- Improve the quality of coaching in each of the sports programs with the implementation of induction program and one hour mentoring per team for all coaches, starting with Basketball and ultimately aimed to be implemented to all sport coaches of CHS, ideally 1-2 x a year.
  - Improve sports equipment for each program.
  - Grow the P&C sport brand starting with uniforms for coaches, raising the visibility and reputation of CHS P&C sports as a professional and quality provider.
  - Continue to increase the efficiency of registration, develop and management of the training schedule, developing standardising policies and procedures within each sports and advancing other sports by the Sports Administrator.
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Our **goal** is increased participation levels in P&C sport to at least 50% of the school population over the coming 12 months, including offering additional sports program, however to achieve this and improve the quality and culture within our existing sports programs, we will need assistance with funding as outlined below.

The students who participate in each of these sports will benefit from the equipment and additional coach education to improve the quality of training P&C funding will avoid an increase in fees being necessary to students within the sports program.

## **FUNDING REQUEST DETAILS**

### **1. Basketball**

The basketball program supports 18 teams in the Northern Suburbs Basketball Association. The program engages 9 coaches, 4 assistant coaches and 1 parent coach (unpaid) to run the program. The current fees for Basketball which includes registration, coaching costs, contribution to sports administration and fees to the Association, is **\$375-\$380** per competition with two competitions per year.

The below costs have not been able to be covered by the current fees, but consideration for funding is requested to improve the quality of coaching and the culture within the program:

<b>Item</b>	<b>Quantity</b>	<b>Rationale</b>	<b>Supplier</b>	<b>One-Off / Recurring</b>	<b>Cost</b>
Induction Training and Mentoring Program	1	Induction is to outline expectations and Codes of Conduct. Mentoring is to ensure the standard to training is appropriately being delivered	Rich Frost	Induction yearly -face to face, Mentoring of one hour per team is ongoing.	5,000
Coach/Assistant Coach uniforms (Shirts + Hoodie)	15	To enhance the presentation and professionalism of Coaches	TBC	Yearly	1,500
Basketball uniforms - stock	10	To sell to new players to avoid delay.	TBC	Yearly	500
Coach's uniforms- stock	5	To have available when new coaches start	Throw Back	Yearly	500
Basketball Coaching Boards	10	Enhance training and games	Rebel	One-off	300
Sports First Aid Kits	10	Player minor injury management	First-Aid Kits Australia	One-Off	360
Basketballs-size 6	20	Size suitable for females – 6 at each site	Hart Sports	Recurring	800
Training bibs	8 sets	Training aide	Hart	Recurring	500
Cones / rubber dots	8 sets	Training aide	Hart	Recurring	520
Lockable storage bins	3 (Hazelbank, West St and Pacific Hwy)	To reduce the need for coaches to bring equipment to training		One-off	750
<b>TOTAL</b>					<b>\$10,730</b>

## **2. Netball**

The netball club has grown to 10 teams and engages 3 paid coaches and 7 assistant coaches. There are two parent coaches (unpaid) and 12 paid umpires.

The current Netball fee for the 2021 season was **\$380** and comprised the registration fee, uniform, coaching, umpiring and sports administration contribution.

The below costs have not been able to be covered by the current fees, but consideration for funding is requested to improve the quality of coaching and the culture within the program:

<b>Item</b>	<b>Quantity</b>	<b>Rationale</b>	<b>Supplier</b>	<b>One-Off / Recurring</b>	<b>Cost</b>
Coach's uniforms (shirt + hoodie)	15	To enhance the presentation and professionalism of Coaches	TBC	Some of it will be one-off	1,500
Umpires Uniforms	15	To enhance the presentation and professionalism of CHS Umpires	TBC	One-off	750
Netball Coaching Boards	10	Training aide	Hart	One-off	300
Sports First Aid Kits	10	Player minor injury management	First-Aid Kits Australia	One-off	300
Netball Uniforms - stock	5	To sell to new players to avoid delays	Champion Systems	Yearly	500
Club Netball bundles - 20 training balls plus mesh carry bag	2 sets	Training aide	Hart	Yearly	590
Rubber marker set of 20 non-slip rubber markers	3 sets	Training aide	Hart	Yearly	90
Field marker set containing 50	2 sets	Training aide	Hart	Yearly	70
Shields for Basketball trophy's	2	For the perpetual trophy's	Trophy supplier	Yearly	100
<b>TOTAL</b>					<b>\$4,200</b>

### **3. Sports Administrator Cost**

A paid Sport Administrator funded by a \$35 fee on top of registrations for Netball and Basketball was introduced in late 2019, to take the load from a volunteer parent for registering and managing the coaches and the schedule primarily for Basketball.

The expected revenue from netball and basketball registrations to fund this position, was based on approximately \$13,300 per year, divided over 40 weeks of the year for which the service would be provided, allowing for around **10 hours per week of time for 40 weeks** from the Sports Administrator.

However, it has become apparent over its implementation that the hours performed in this position is an under-estimate of what is actually being performed by the Sports Administrator which is closer to 20 hours per week. This is due to a number of factors including the management of the increasing number of paid coaches in Basketball and the issues that have arisen in Basketball around coach behaviour and the increasing number of teams in the competition (5, Yr 7 teams in 2021), plus the work needed to create uniform policies and procedures to all sports.

We are hopeful that with the introduction of the Induction Program, Coaches Manual – which includes the Code of Behaviour, that some of this sports administration time that is currently being spent in these activities, will reduce. However, the Sports Administrator position does not have any hours available currently, to assist develop other sports to increase the participation rates of students at Cammeraygal High School.

We do not believe it is feasible to increase the sports admin fee of \$35 per registration at this stage therefore, we request that an additional contribution by the **P&C of approximately \$15,000 per year to fund a further 10 hours for 40 weeks a year for the Sports Administrator position** to help develop and manage the growing Sports Program and continue to produce standard operating procedures across Netball and Basketball, with Coach and Assistant Coach manuals, Manager's Manuals and code of conducts for players and coaches. We plan to roll out these standard procedures to soccer and tennis as time and sports admin funding allow.

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#### **Details:**

Each sport requesting goods and equipment will submit an invoice from the supplier to the P&C Secretary for payment and the goods and equipment will be delivered accordingly, directly to the school or to the Head of each sport.

All the goods, services and equipment requested above, is required immediately.

The P&C and the school have always been very supportive of the Sports Program and therefore, supportive of the appropriate training, equipment to run trainings and be competitive in game situations.

The additions of uniforms to coach's uniform will raise the visibility of CHS P&C Sports both within the school and the greater community and contribute to a culture of discipline and professionalism across the sports program.

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#### **How does this support the P&C objectives?**

This request supports the enrichment of the students, as the P&C Sports Program offers great opportunities for students to get involved in regular physical activity, competitive games and offers balance to their learning.

It further benefits students at the school, as the coach uniforms, equipment and training will improve the quality of the training and coaching of all sports offered at the school and assist in promoting recreation and welfare for the students.

The Sports program encourages and fosters students who show commitment, skill and dedication in a sport to become involved as assistant coaches for basketball and netball. Currently, we engage approximate 15-20 student as assistant coaches and umpires, thus providing opportunity for jobs for students plus developing their skills as coaches for future work endeavours.

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### **Coaches Uniforms**

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We consider the coach's uniform would be 'on loan' to a coach for the duration they remain coaching in the program, however after 12 months of usage, the uniform will become their own property. If a coach lasts between 3-6 months their uniform needs to be returned to Sports. However, the coach can purchase the uniform at the same cost it was to produce. If they lose or damage beyond reasonable wear and tear, they would be expected to pay replacement cost. Therefore, the uniform is generally a one-off cost.

**DOC 4**

**3 August 2021**

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**Requestor:**

Karine Marr, Wellbeing subcommittee convenor

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**Background:**

There is no end in sight to Sydney's extended lockdown and homeschooling requirements. This is having a significant impact on teachers, students, parents and the entire school community.

Many P&C members have asked if they can initiate some form of 'thank you' to the teachers who are juggling online learning, requirements to be onsite and their own family commitments. There is also a recognition of the mental health impacts on all students but particularly Year 12s who face stressful final exams and the loss of the key social end of year celebrations.

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**Details:**

It is proposed that the P&C delegates a small group to organise 'thank you' and recognition gifts up to a total value of \$5,000.

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**DOC 5**

**3 August 2021**

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**Requestor:**

Karine Marr, Wellbeing subcommittee convenor

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**Total Amount: Parents' sessions Tomorrow Men and Paul Dillon  
AU\$4500 +GST**

Tomorrow Man \$2,500 plus GST for a 2 hours Parents workshop plus travel cost  
Paul Dillon \$1295.00 plus GST Parents presentation plus travel costs

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**Details:**

It is important for parents to know and be aware of the content of the wellbeing program delivered to their children. Two of these program have a huge impact on the students and are well received. In the past, parents of CHS students had the opportunity to experiment the Tomorrow Men workshop as well as to listen to Paul Dillon presentation. Both had been extremely well received by parents.

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